

GILBERDYKE PARISH COUNCIL

MINUTES OF THE MEETING HELD TUESDAY 10 JANUARY 2017 7.30PM

THE COMMON ROOM, SCALBY LANE, GILBERDYKE

1.APOLOGIES

Mr P Buck

Mr H Dykes

Mr J Jessop

PRESENT

Mr C Newsome

Mrs D Longhorn

Mrs J Bate

Mr J Pinkerton

Mr K Cooper

Mr N Norris – chairman

1 member of the public

Mr P Bryan

Cllr V Aitken

2.CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES – it was resolved to sign these as a true record.

3.DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK – none.

4.ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES for information only – none.

5.PUBLIC PARTICIPATION

- Scalby Lane drainage dyke – this is an agenda item

6.CORRESPONDENCE a. For noting and b. For action

- ERYC – tax base for the new financial year
- ERYC – electoral roll
- Email – M Chadwick – dog fouling Bellasize Park, the Clerk confirmed that a response had been made
- Humberside Police – update
- HORNCastle Plc – letter of support regarding the parish council claiming Scalby Lane, drainage dyke land
- THE CLERK magazine
- CLERKS COUNCIL DIRECT
- Letter from the G.H.D.L.A.

7.REPORTS

**7.1 Memorial Hall** – no report other than the tickets for a ‘TAKE THAT’ social evening have already sold out.

**7.2 G.D.L.A.** – a letter has been received by the parish council from the G.D.L.A. regarding support and funding. After discussion it was agreed to place funding for the G.D.L.A. on a parish council meeting agenda in the near future.

**7.3 Jubilee Pond** – following an inspection by Mr N Norris and Mr C Newsome

- The picnic tables need to be removed and replaced – external funding to be considered
- A reduction in the number of wild birds – ducks and geese – is necessary
- Concrete railway sleepers for the pond walling and then the land backfilled – could be done in sections – prices to be obtained
- Signs for the pond and NO NIGHT FISHING signs to be discussed further

**7.4 Outdoor Gym** – no report.

**7.5 Parish Paths** – B1230 Near to Carlton Villa – tree routes under the footpath – ERYC to be informed.

**7.6 New Burial Ground** – no report but information in THE CLERK magazine regarding a company who will do everything from purchasing through planning and design for new burial sites. The Chairman, Mr N Norris, to request a presentation in the future. The Clerk to request the owner of the land to give a broad idea of price for plot A.

## 8.HIGHWAYS

**Sandholme Road** – following on from correspondence from Mr G Evison and the ERYC – requests for speeding and GIVE WAY signs especially at the new development, a possible roundabout at B1230/Sandholme Road crossroads are all beyond the budget for the ERY Council. Only essential work can be carried out but the ERY Council as clearly stated in the letter.

**Speeding B1230** - The parish council is still keen to see speeding restrictions lengthened and improved along the B1230 through the village.

## 9.EMERGENCY PLANNING

**Scalby Lane drainage dyke** - The Clerk reported that HORNCastle PLC will support the parish council and work with the solicitors representing the parish council regarding obtaining rights over the Scalby Lane drainage dyke.

**Pumped Station in Blacktoft for Gilberdyke** – no report.

## 10.PLANNING

Planning application:

16/03581/PLF construction of pitched roof over existing flat roofed garage Sandholme Grange, Anserdam Lane, Sandholme – the parish council had no observations or objections.

Planning decision:

16/03529/PLF erection of a detached garage/barn/stable at Walnut Cottage, Old Trough Lane, Sandholme – approval

16/03551/PLF conversion of existing garage to additional living accommodation at 15 Fair View Close, Gilberdyke - approval

## 11.FINANCE

### Accounts to pay:

S E Nicholson	£588.35
HMRC	£229.80
S Walker	£30.00
P Mudd – dog bins	£85.00
WREN – Memorial Hall	£2,356.06

11.FINANCE contd.....

**Precept request for financial year 2017-2018**

It was resolved to keep the precept request at £64,100.00.

12.DATE OF THE NEXT MEETING – Tuesday 14 February 2017 7.30pm The Common Room, Scalby Lane, Gilberdyke.

There being no further business the meeting closed at 9.10pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL

MINUTES OF THE MEETING HELD TUESDAY 14 FEBRUARY 2017-02-21

7.30PM THE COMMON ROOM, SCALBY LANE, GILBERDYKE

1.APOLOGIES – none.

PRESENT

Mr J Pinkerton

Mr H Dykes

Mrs J Bate

Mr P Buck

Mr P Bryan

Mrs D Longhorn

Mr C Newsome

Mr N Norris – chairman

Mr P Robinson

Mr P Bryan

1 member of the public

Mr J Jessop

Cllr L Bayram

2.CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES – it was resolved to sign these as a true record.

3.ANY DECLARATIONS OF INTEREST OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK –

Confidential – Mr P Robinson – personal

Confidential – Mr H Dykes – personal

Confidential – Mr C Newsome – personal

Play area fence – Mr P Buck

Play area fence – Mr P Bryan

Play area fence – Mr J Pinkerton

Play area fence – Mr J Jessop

4.ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES – for information only

- Signs – the ERY Council has rejected the request by Blacktoft Parish Council for direction signs at Tongue Lane and the industrial estate on Broad Lane.
- As per correspondence from Mr G Evison regarding traffic on Sandholme Road with the new development on Sandholme Park – the GIVE WAY sign and road markings should be implemented by the developer. The Clerk to contact ERY Council.

5.PUBLIC PARTICIPATION – none.

6.CORRESPONDENCE a. For noting and b. For action

- ERY Council Emergency Plan – it was resolved for Mr J Pinkerton, Mr P Robinson, Mr N Norris, Mr H Dykes and Mr J Jessop for form a working party to design and plan the Emergency Plan for Gilberdyke Parish.
- Acknowledgement from ERY Council regarding the two applications for Chairmans Awards.
- Mr P Colley – email – regarding the dog warden and the website for the Scouts.
- Email – ERY Council – resurfacing of Greenoak Lane
- Email – Tackling Flooding – seminar in London
- Email – ERY Council – response and confirmation regarding a request by the Clerk on behalf of residents for trees down Cedarwood, Giberdyke to be trimmed.
- Symes Baines Broomer – legal document for the hand over of Applegarth/Hawthorn Way to the parish council
- Mr A Macinnes – email – regarding the poor condition of the footpath on Sandholme Road flyover bridge – the Clerk to contact ERY Council Highways.
- Sheldon Davidson – solicitors regarding the incident with the fence at the play area – it was resolved for the Clerk to forward the file to the parish council insurers. Mr J Jessop, Mr P Buck, Mr P Bryan and Mr J Pinkerton – declared an interest. Points raised:
  - Parish council erected and afforded the fence at the request of the Memorial Hall Committee to the design requirements of the Memorial Hall Committee to match fencing already on site
  - The fence is not the responsibility of the Parish Council and is not included on the insurance policy
  - Memorial Hall owns the land the fence is on
  - The fencing can be fitted either way
  - The child was with a family member who perhaps should have not allowed the child to climb the tree and fall onto the fence

## 7.REPORTS

### **7.1 G.D.L.A.**

The G.D.L.A. representatives requested a payment of £2,356 to cover the cost of securing the access. The work was carried out to protect the Ings View Sports Field for travellers using the field.

The G.D.L.A. is now confident that the problems within the G.D.L.A. will now be solved.

It was resolved for the parish council to pay from its reserves £2,356.00 to the G.D.L.A. It was noted that this would be the last amount to be paid to the G.D.L.A.

### **7.2 Memorial Hall**

Mr P Buck reported that the Memorial Hall roof work is being carried out and is progressing well.

### **7.3 Jubilee Pond**

Mr C Newsome reported regarding the upgrading of the pond surrounding area and the setting up of a working party including residents to work on a plan for the project. Mr Nick Norris, Mr Paul Buck and Mr C Newsome to be part of the working party. Mr Chris Newsome to create the necessary wording for fliers to be posted around the residents nearest to the pond.

### **7.4 New Burial Land**

The Clerk has requested an idea for the price to be asked for the land but has not yet received any response.

### **7.5 Outdoor gym**

The Clerk reported that the Solicitors asking for the Memorial Hall has closed the file due to no progress being made. The solicitors for the Parish Council has therefore informed the parish council that the file will be closed with costs to be paid. Mr P Bryan assured the parish council that the Memorial Hall is still working with the Charity Commission regarding a lease for the re-siting of the outdoor gym equipment. It was resolved for the Clerk to request the Solicitors not to close the file as yet.

### **7.6 Applegarth/Hawthorn Way**

The Clerk confirmed that the document for the hand over of the land to the parish council is now held by the parish council. The Clerk to contact NETWORK RAIL to ascertain if there is any progress with the ERY Council public rights of way department.

## 8. COMMITTEES

There seems to be some confusion as to who is on the committee for the Youth Project. The Clerk to confirm and inform the members. There also needs to be more information given to members on these two committees with Newport Parish Council regarding times, dates and venues.

It was resolved for the Clerk to send a THANK YOU note to Mr Gordon Shields for his help in gaining a grant award from the Six Penny Wood wind farm.

## 9. EMERGENCY PLAN

It was resolved for the working party to now work on an Emergency Plan for Gilberdyke parish. The contact at the ERY Council is Mr Alan Bravey.

## 10. PLANNING

### **Planning approvals:**

16/03581/PLF construction of pitched roof over existing flat roofed garage Sandholme Grange, Anserdam Lane, Sandholme

16/03375/VAR variation of condition for erection of 10 dwellings with associated access and parking following demolition of existing hotel at site of Wards Hotel, Main Road, Gilberdyke

### **Planning application:**

DC/16/03375/VAR/WESTWW/NMACD variation of condition for erection of 10 dwellings with associated access and parking following demolition of existing hotel (approved plans) (amended plan) at site of Wards Hotel, Main Road, Gilberdyke. There seems to be some confusion with this application. The Clerk to contact ERY Council Planning requesting clarification and delay for response.

### **Planning refusal:**

16/03644/PLF erection of two dwellings, garages and associated works and infrastructure land north of 17 Sandholme Park, Gilberdyke

## 11. FINANCE

Accounts to pay:

S E Nicholson           £932.10

T Wilcox                 £508.20

C Johnson               £558.61



11.FINANCE contd.....

S Walker	£30.00
HMRC	£325.56
G D L A	£2,235.00

Current account	£48,632.36
Business Res. (projects)	£50,986.17
Business Res. (mem. Hall etc.)	£61,051.74

12.DATE OF THE NEXT PARISH COUNCIL MEETING – Tuesday 14 March 2017 7.30pm The Common Room, Scalby Lane, Gilberdyke.

13.DATE FOR A PARISH SURGERY – deferred.

CHAIRMAN

GILBERDYKE PARISH COUNCIL

MINUTES OF THE MEETING HELD TUESDAY 14 MARCH 2017

7.30PM THE COMMON ROOM, SCALBY LANE, GILBERDYKE

1.APOLOGIES

Mr P Robinson

Mrs J Bate

Mr J Jessop

PRESENT

Mrs D Longhorn

Mr P Bryan

Mr K Cooper

Mr C Newsome

Mr J Pinkerton

Mr H Dykes

Mr N Norris – Chairman

Mr P Buck

1 member of the public

2.CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES – it was resolved to sign these as a true record.

3.ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK – none

4.ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES – none

5.PUBLIC PARTICIPATION – none

## 6.CORRESPONDENCE a. For noting and b. For action

- Email from ERYC Planning – individual letters will no longer be sent to neighbouring properties for planning applications. Residents of the East Riding can register with the planning at the ERY Council to receive alerts and updates regarding planning issues.
- Emails regarding the confusion over the planning applications for the development at the Wards Hotel site, Gilberdyke
- Mr C Broomer (Symes Baines Broomer) – legal fees for the transfer of the land at Scalby Lane drainage dykes - £600. It was resolved for this sum to be paid. It was agreed for Mr C Newsome and Mr P Bryan to represent the parish Council and for these two parish councillors to attend the solicitors office in either Howden or Goole for identification purposes.
- ZURICH Insurance – a site meeting with the Clerk to be held Monday 20 March 2017
- ERYC Transport Champion
- ERYC Street scene walkabout – the new Clerk is meeting Mr J McGivern for the Walkabout.
- Copy email – regarding a member of the public reporting litter being dropped by drivers attending the industrial estate. The Clerk to contact the resident thanking them for their interest.
- Outdoor gym – further information required for the Charity Commission
- Defibrillators – several items of correspondence regarding defibrillators for the parish. It was resolved for the Clerk to contact the companies on the industrial estate, the Trustees of the Poor Widows Charity and TESCO regarding setting up a fund of pledged sums, primarily, to purchase some defibrillators.
- Confirmation from ERYC that Duck Walk is now a permissive right of way.
- Emails regarding the cancellation of bus services in the area. The service on Sunday in Gilberdyke will be cancelled.
- Letter from the GDLA thanking the parish council for the recent donation of £2,356.00.
- Humberside Police update
- ERYC making it happen
- ERYC road closure – Greenoak
- THE CLERK magazine
- Insurance – memorial hall fence claim
- ERNLLCA – induction of new Clerk
- ERYC – road diversion Bellesize Crossing

## 7.REPORTS

**7.1 Jubilee Pond** – no report

**7.2 Memorial Hall/GDLA** – it was resolved for these two items to remain on the agendas for the monthly scheduled parish council meetings.

7.REPORTS contd.....

**7.3 Memorial Hall** – the roof is being replaced and is almost completed.

**7.4 GDLA** – Mr K Cooper reported on the setting up of a 200 club to raise funds for the GDLA.

Mr J Pinkerton thanked the parish council for the recent generous sum of £2,356.00

**7.5 Outdoor Gym** – nothing further to report

**7.6 Applegarth/Hawthorn Way/NETWORK RAIL/Bishopsoil** – a request from Mr G Grimley from the ERY Council – Public Rights of Way - regarding confirmation of the parish councils keenness to have this foot way sited with NETWORK RAIL. It was resolved for the Clerk to respond positively to the ERY Council. When the ERY Council has agreed the closure of the public footpath over the rail track and approved the siting of the new footpath the parish council can then work with NETWORK RAIL constructing first the small footpath from Hawthorn Way to the NETWORK RAIL fence.

Mr C Newsome is working on an information board for the area.

**7.7 Youth Project** – the project is going well with more members and a new leader.

**7.8 Burial Committee** – (Minutes received) Gilberdyke parish councillors concerned regarding the comment by the Clerk to Newport Parish Council that home visits are carried out for burials. It is believed this is not necessary and not part of the Clerks duties. It was resolved for the Clerk to express these concerns to the Clerk to Newport Parish Council and request that this practice ceases until further notice.

**7.9 Burial Land** – nothing further to report. The Clerk to contact the land owner to find out an idea of what the asking price would be.

**7.10 Scalby Lane Drainage** – the Solicitor continues to work with HORNCastle PLC and at the moment the outcome looks promising for the parish council taking control of the land over the drainage dyke.

8.Emergency Plan – the new Clerk is aware that an emergency plan for Gilberdyke needs to be completed.

9.Planning

Planning application:

17/00560/PLF construction of 2 dormer windows to front and 2 dormer windows to rear and installation of new window to side at 15 Hawthorn Way, Gilberdyke. The parish council has no objections or observations to make.

10.FINANCE

Accounts to pay:

S E Nicholson	£502.05
S Walker	£30.00
C Johnson	£406.56
T Wilcox	£428.56
HMRC	£229.80
Symes Bains Broomer	
legal fees Scalby Lane	
	£600.00

11.PARISH SURGERY

Saturday 22 April 2017 10am to 12noon. The Common Room, Scalby Lane, Gilberdyke (To be confirmed).

12.DATE OF THE NEXT PARISH COUNCIL MEETING – Tuesday 11 April 2017 7.30pm The Common Room, Scalby Lane, Gilberdyke.

There being no further business the meeting closed at 8.55pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL

MINUTES OF THE MEETING HELD

Tuesday 11 April 2017 at 7:30pm

THE COMMON ROOM, SCALBY LANE, GILBERDYKE

**1.APOLOGIES**

Mr P Buck

Mrs J Bate

**PRESENT**

Mr P Bryan

Mr K Cooper

Mr H Dykes

Mr J Jessop

Mrs D Longhorn

Mr C Newsome

Mr J Pinkerton

Mr P Robinson

Mr N Norris – Chairman

2 members of the public

**2 CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES** – it was resolved to sign these as a true record.

**3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK** – Mr P Robinson - personal

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES -**

## 5. PUBLIC PARTICIPATION

- Mrs P Baggley asked if the exercise equipment move was actually going to happen?
- Mr Ewan Morrison asked when is the grass in the village was going to be cut?
- Mr P Bryan had received comment from Hansard Drive resident about shop owners & employees parking there for hours at a time due to parking restrictions in shoppers car park

## 6. CORRESPONDENCE a. For noting and b. For action

- Village Taskforce Walkabout Tuesday 16<sup>th</sup> May 2017 – Clerk to attend
- ERYC letter re 2017 Positive Activity Grant (PAG) – Quarterly reporting
- Bellasize Park grassed area – Solicitors say all title deeds lost so need confirmation that PC has maintained the piece of land, Richard to email the info required from GPC.
- Proposed footpath – email from ERYC Gordon Grimley re confirmation that plans put forward by Network Rail are agreed with GPC – clerk responded, now awaiting ERYC reply
- Humberside Police – April 2017 update
- Funding opportunities through Comic Relief
- Chair of ERYC, John Dennis Invite to Civic Evensong at Beverley Minster on Thursday 27<sup>th</sup> April
- Email offering RoSPA Routine Playground Inspection training
- Email from residents regarding out of date content on the GPC website
- Email from resident regarding petition to professional football to aid youth teams
- ERYC notice road closure at Bellasize Crossing
- Wickstead Playgrounds –new catalogue flier.

## 7. REPORTS

**7.1 GDLA** – Mr J Pinkerton reported GDLA had received £3070 from Phoenix Footballers, which covers expenses for 12 months, grant for Trailer also received from Sixpenny Wood. Mr K Cooper is to gauge support for a 200 Club, to bring in funds and to engage the community. GDLA dykes need clearing - Cllr V Aitken to contact O&HDB.

**7.2 GWMH** - New roof now complete. Grant from Sixpenny Wood for lighting & other improvements. GWMH Committee have offered GPC use of hall for meetings.

**7.3 Jubilee Pond** – no report

**7.4 Youth Project** - PAG award £1000 must report back quarterly (liaising with Newport Parish Clerk). They have a new Youth Leader & ideas for summer activities.

**7.5 Burial Committee** – no report

**7.6 Scalby Lane Drainage** – progressing

**8. Procurement** – as per section 20 of the parish council standing orders.

Funding requirements:

- Below £300 – no quote required (amend to ‘quote required for approval’)
- £301 to £500 – single verbal quote (amend to ‘single written quote’)
- £501 to £2,500 – minimum of three verbal quotes (amend to ‘three written quotes’)
- £2,501 to £50,000 – invitation to quote – minimum of three written quotes based on a clear written specification of requirement

Proposed by Mr P Robinson Seconded by Mr J Pinkerton

**9. Outdoor Gym** – approval given to clear land to north of field and relocate equipment, suggestions were made that equipment be located between car park and play area (which is already leased by GPC) so it is covered by CCTV and to encourage use by parents & carers of youngsters using the play area. To seek approval from Charity Commission to install equipment at preferred location, and also clear land at original location.

**10. Applegarth/Hawthorne Way/Network Rail/Bishopsoil** – waiting for response from ERYC

**11. Defibrillators for the parish** – Pledges from Industrial estate now up to £500 plus a collection by Becky Beal/Locke family. Alternative to Defibs may be rota of volunteers with Defibs, or a combination of the two. Businesses in Hive and Sandholme could also be approached for a contribution, and also local shops and businesses operating in Gilberdyke. (Clerk to contact Steve Young @ Bubwith PC)

**12. New burial land** – offer withdrawn due to covenant, need alternative site/s.

**13. Public transport information** – nothing to report

**14. Planning** – no report

**15. Finance**

Accounts to pay

S E Nicholson £1,108:15

T Wilcox £406:56

C Johnson £406:56

N Robinson £77:20

S Walker £30:00

HMRC £490:98



Data Protection Registration renewal £35:00

ERNLLCA membership renewal £784:04

Monies received

HMRC VAT refund £2,001:07

ERYC PAG 2017 £1,000:00

**16. The next Parish Surgery** is to be held in the Common Room, Scalby Lane, Gilberdyke on Saturday 22<sup>nd</sup> April 2017 at 10am until 12noon.

**17. The Annual Parish Meeting** is to be held in the Common Room, Scalby Lane, Gilberdyke on Tuesday 9<sup>th</sup> May 2017 at 7pm.

**18. The Annual Parish Council Meeting** is to be held in the Common Room, Scalby Lane, Gilberdyke on Tuesday 9<sup>th</sup> May 2017 following the Annual Parish Meeting.

**19. The next Gilberdyke Parish Council Meeting** is to be held in the Common Room, Scalby Lane, Gilberdyke on Tuesday 9<sup>th</sup> May 2017 following the Annual parish meeting and the Annual Parish Council meeting.

There being no further business the meeting closed at 9pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
Tuesday 9 May 2017  
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

**1. APOLOGIES**

Mr H Dykes

**PRESENT**

Mrs J Bate

Mr P Bryan

Mr P Buck

Mr K Cooper

Mr J Jessop

Mrs D Longhorn

Mr C Newsome

Mr N Norris - Chair

Mr J Pinkerton

Mr P Robinson

Cllrs Aitken & Wilkinson plus 23 members of the public

**2 CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES** – it was resolved to sign these as a true record.

**3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK** – Mr P Robinson - personal

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES** - None

**5. PUBLIC PARTICIPATION**

- A member of the public asked about the delay with the village grass cutting?  
It was understood that an equipment repair then the wet weather caused a delay with the first cut, now all village grass has been cut and cleared and will now be done regularly.
- A member of the public asked when the dog bags supply was going to be replenished, the bag dispensers are new and the bags supplied have been used. East Riding supplies do not stock dog bags, the road cleaners have black dog bags to give out, the Clerk has identified an online supplier and will be ordering a supply.  
  
A member of the public asked if a dispenser could be placed by the grass area on Hawthorn Way, there are still 5 dispensers to site and it was agreed it would be an ideal location.
- Members of the public voiced their support for a particular Parish Councillor following his conviction of a Sexual Offence

- A member of the public asked why the minutes weren't on the GPC website, it was said that minutes are put on the website monthly.

## **6. CORRESPONDENCE a. For noting and b. For action**

- Village Taskforce Walkabout Tuesday 16<sup>th</sup> May 2017 – Clerk to attend, poss KC & JJ
- Humberside Police – May 2017 update
- ERNLLCA call for evidence where precept has been increased (not applicable as no increase)
- ERNLLCA Newsletter
- ERNLLCA Good Councillor Training (CN & NN may attend)
- Arts Council England – Grants
- NURSE grants – possibly for defibs
- Community Business Bright Ideas Fund
- GrantFinder Skipton Building Society Grassroots Giving
- 2 x letters of support from members of the public in support for a particular Parish Councillor
- Email from White Horse Inn regarding use of Community Workers to clear their land
- Email from ERNLLCA wanting local photographs for their website
- Email from Gemma Wallace Youth Worker wanting ideas of community schemes / jobs
- Quote from Pete Coates for grass cutting – it was resolved the quote be accepted.

## **7. REPORTS**

**7.1 GDLA** – Mr J Pinkerton reported negative reaction to GDLA fundraising via 200 Club.

**7.2 GWMH** – A working group has been set up to look the state of the equipment and consider hard and soft landscaping to encourage use of the hall & field by all ages. A networking breakfast meeting is to be held on 9<sup>th</sup> June 2017 to share ideas relating to the youth (places / activities).

**7.3 Jubilee Pond** – no report

**7.4 Youth Project** – requested that a link for Youth Project facebook page is set up on our website, it was felt that Gilberdyke PC needed to attend the Youth Group meetings to increase GPC input. Need to look strategically at the long term vision for the Youth Project.

**7.5 Burial Committee** – no report

**7.6 Scalby Lane Drainage** – need update from Solicitors

**8. Outdoor Gym** – need clarification regarding the lease of land after decision to site gym equipment near the path & overlooking the play area on land that GPC already lease.

**9. Applegarth/Hawthorne Way/Network Rail/Bishopsoil** – still waiting for response from ERYC

**10. Defibrillators for the parish** – Suggestion was made that Poor Widows charity be able to encompass Poor Widowers, and see if any funds could be available to the defib fund. Grant from Sixpennywood? Details received of NURSE grant which may be used for defib fund. Clerk has written to businesses in Sandholme but no response yet.

**11. Grass Cutting** – situation resolved with Pete Coates, regular grass cutting now underway.

**12. New burial land** – need to identify alternatives. PR & CN to write to local landowners.

**13. Statement to press & community** – All statements to be made via the clerk and must be agreed by the Chair, Press Releases to be agreed by the Parish Council. Mr P Buck confirmed his decision to remain as a Parish Councillor following his conviction for a Sexual Offence.

**14. Planning** – 17/00931/PLF Wades Bungalow Broad Lane Gilberdyke – no observations or objection  
17/01167/PLF Albany House Main Road Gilberdyke – no observations or objection

#### **15. Finance**

##### Accounts to pay

T Wilcox	£406.56
C Johnson	£406.56
N Robinson	£308.60
S Walker	£120.00
HMRC	£280.20
P Coates	£400.00

Citizens Advice grant 200.00  
Methodist Church grant 300.00

##### Monies received

ERYC precept £32,050:00

**16. The next Gilberdyke Parish Council Meeting** is to be held in the Common Room, Scalby Lane, Gilberdyke on Tuesday 13<sup>th</sup> June 2017 at 7:30pm.

There being no further business the meeting closed at 9.05pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
Tuesday 13 June 2017  
THE COMMON ROOM, SCALBY LANE, GILBERDYKE

**1. APOLOGIES**

Mr H Dykes

**PRESENT**

Mr P Bryan - Chair

Mr P Buck

Mr K Cooper

Mr J Jessop

Mrs D Longhorn

Mr C Newsome

Mr J Pinkerton

Mr P Robinson

Cllr Aitken plus 12 members of the public

**2 CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES** – it was resolved to sign these as a true record.

**3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK** – Mr P Robinson – personal. Mr N Norris, Mr P Bryan, Mr J Pinkerton & Mrs N Robinson declared food items (value below £25) that were given as gifts when attending a Networking Meeting at the Industrial Estate.

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES** - None

**5. PUBLIC PARTICIPATION**

- A member of the public asked if the Olympic Garden could be reopened, the grass cut and land cleared up so that members of the public can use the gym equipment until it is relocated.
- A member of the public representing GWMH asked about the siting of Defibrillators (funds currently being raised in the village) and offered the GWMH as a location if insurance & maintenance were covered by GPC.
- A members of the Public raised the matter of a Network Rail proposal to create a new road between Bennetland Lane & Clementhorpe Lane, some residents had been invited to presentation/consultation by Network rail but Bennetland residents had not (nor had

GPC). NB: The ERYC Planning Committee notification had arrived for this today but documents wouldn't be available on the Planning Portal until tomorrow, with a deadline of 4<sup>th</sup> July – it was resolved that the Clerk would request an extension to a date after the next GPC meeting, where this could be added to the agenda and discussed more fully.

- A member of the public asked for ideas for a Lifestyle Group community project, it was agreed that littering and dog waste are still a major issue.
- A member of the public raised concerns about the heavy traffic movement through the village at school arrival/leaving times.
- Cllr Aitken reported that papers now signed for pumping station at Blacktoft and also work to strengthen the banks is scheduled.

## **6. CORRESPONDENCE a. For noting and b. For action**

- Planning Decision notices received
- ERNLLCA Green Spaces letter
- Funding info: Trusthouse Charitable Foundation, M&S Energy Fund, Stop Loan Sharks Community Funding
- ERYC HealthWatch – getting the best out of Health & Social Care
- NALC Conference
- ERNLLCA Newsletter
- Police - June Newsletter
- ERNLLCA AGM resolutions
- Gilberdyke Methodist Church – thank you for recent grant funding
- Scribe Software for Town & Parish Councils
- Clerk Magazine
- Clerk & Councils Magazine

### **b. For Action**

- Annual Return for Audit (Signatures required)
- Email with photographs regarding Heavy Goods Traffic at school pick up time. It was resolved that a letter be sent to businesses at the Industrial Estate, the School & ERYC reminding them of avoiding school arrival/leaving times, where possible and to encourage use of GWMH car park.
- Email regarding Sixpennywood fund
- Email from ERYC regarding Lower Derwent Valley area
- Email re: Networking Meeting (Industrial Estate businesses & GPC)

## **7. REPORTS**

**7.1 GDLA** – Mr J Pinkerton reported that the GDLA have moved into a management role, now the bowls, cricket & football clubs etc are user groups of the GDLA facility.

**7.2 GWMH** – Gala Day on Saturday 8<sup>th</sup> July, the recent AGM gained new Committee members. It was reported that trees along the perimeter of the field (Scalby Lane) were interfering with lorries, it was resolved that the Clerk will report to ERYC.

**7.3 Jubilee Pond** – Sam's bench, waiting for work on the footpath to start so that concrete base work can be done at the same time.

**7.4 Youth Project** – Paul Buck declared he was stepping down from Youth Project (Safe-Guarding issue).

**7.5 Burial Committee** – no report

**7.6 Scalby Lane Drainage** – documents now signed by Mr C Newsome and Mr P Bryan will be returned to the Solicitors.

**8. Outdoor Gym** – it was explained that the solicitors had recently returned the papers regarding the lease as they had no time to carry out the work, however the new site for equipment is now onto land already leased by GPC so may not need legal intervention. P Bryant to approach Broomers Solicitors in Howden (who are acting for us on another matter) for clarification. It was resolved that we speed up the resiting of the gym equipment.

**9. Applegarth/Hawthorne Way/Network Rail/Bishopsoil** – still waiting for response from ERYC

**10. Defibrillators for the parish** – It was resolved that GPC would take ownership of the defib unit/s, insuring and maintaining them (1 at GWMH and possibly 1 at Health Centre)

**11. New burial land** – no report

**12. Media Policy** – to be circulated to all GPC members for revision.

**13. GPC representatives:** Joint Youth Committee – Mr N Norris & Mr P Robinson  
Newport Burial Committee - Mr P Bryan, Mr N Norris & Mr C Newsome

**14. Planning** – 17/01570/PLF 7 Linden Close, Gilberdyke – no observations or objections  
17/01078/PLF The Pavilion, Ings View Sports Field – GPC would like to see inclusion of sustainable drainage reusing rain water for pitch irrigation.

**15. Finance** Accounts to pay:

Wages (5wk mth plus 4x b/hols)

T Wilcox                    £545.90

C Johnson                   £604.01

N Robinson                £404.82

S Walker (Payroll duties)                £ 30.00

HMRC (Employee Tax/NI)                £410.08

P Coates (Grass cutting)                £460.00

JRB Enterprises (4000 dog bags)        £169.20

ERNLLCA (Cllr Training Course)        £135.00

Rackhams (Year End Audit)               £516.00

**16. The next Gilberdyke Parish Council Meeting** is to be held in the Common Room, Scalby Lane, Gilberdyke on Tuesday 11<sup>th</sup> July 2017 at 7:30pm.

There being no further business the meeting closed at 9.45pm.

CHAIRMAN



GILBERDYKE PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
Tuesday 11 July 2017 at 7:30pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

**1.APOLOGIES**

Mr N Norris  
Mr H Dykes

**PRESENT**

Mrs J Bate  
Mr P Bryan  
Mr P Buck  
Mr K Cooper  
Mr J Jessop  
Mrs D Longhorn  
Mr C Newsome  
Mr J Pinkerton  
Mr P Robinson

14 members of the public plus Cllr L Bayram

**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES.**

Item 7.4 amended to read 'his Safe Guarding issues' and Item 13. Mrs J Bate added to Joint Youth Committee

– it was then resolved to sign these as a true record.

**3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.** Mr P Robinson - Personal.

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES – none**

**5. PUBLIC PARTICIPATION –**

A member of the public complained about the state of the paths in the village, particularly on the north side of Main Road.

A member of the public (representing Puddleducks) reported concerns as the Primary School was to become an Academy catering for 3+ year olds, causing numbers to fall from 24 to 7.

Some members of the public (and their sons) asked for suggestions on how to raise funds for provision of a skate-park.

Several members of the public raised concerns about the Planning Application by Network Rail regarding the new road to the south of the railway line, and also the temporary closure of the road to the north of the railway line – to be dealt with at item **13. PLANNING**

## **6.CORRESPONDENCE**

### **a. For noting**

- ERYC Planning permission granted with conditions: Wades Bungalow Broad Lane Gilberdyke
- East Riding Crime Reduction Fund - Grants info
- Gregg's Foundation Community Projects Funding – Grants info
- Humberside Police – Howdenshire update
- Quotes x 3 from Pete Coates for clearing various locations
- Confirmation from GWMH that no charge be levied for use for Parish Council Meetings
- Gateway Business Park Networking Breakfast – date time & venue of next meeting
- Email from Blacktoft PC regarding restricted view for vehicles exiting Broad Lane Ind Estate
- Streetscene Report from ERYC
- Unison circular regarding NJC pay claim

### **b. for action**

- Email from resident regarding poor state of bus shelter opposite Cross Keys PH
- Email regarding rolling road closures for Gilberdyke 10mile Run (27<sup>th</sup> August 2017)
- Letter from resident regarding transparency regarding GPC accounts to pay
- Email from resident near dog bag dispenser – requesting it is resited elsewhere with a bin.
- Email from resident regarding wooden bridge & dog bin on area adjacent to GDLA
- Email from Jim McGivern regarding overhanging trees alongside GWMH field / Scalby Lane
- Letter from Blacktoft Parish Council requesting support for signage at exit Broad Lane Ind Estate
- Letter from Phoenix Football Club re clearance of area of GWMH land affecting pitch size
- Equal Opportunities Policy from ERVAS with recommendation to adopt

## **7. REPORTS**

**7.1 GDLA** – nothing to report

**7.2 GWMH** – Mr P Buck & Mr J Pinkerton reported on a successful Gala Day (Sat 8th July) TV now installed in Meeting Room, Howdens installing new kitchen imminently.

**7.3 Jubilee Pond** – Mr C Newsome reported numbers of troublesome geese and extreme mess over pathway and surrounding area – agreed to refer to RSPB or Wetlands re rehoming, Phil Mudd to install Sam's bench in August.

**7.4 Youth Project** – Mr N Norris is now Chair of NGYP. Mr P Robinson reported that Youth Leader's temporary contract comes to an end and also the two youth workers are leaving this year, and requested Gilberdyke Parish Council's resolution in principal to support the project for three further years, to enable the staff to have a degree of security of employment, the viability of the project will be dependent on maintaining numbers similar to present levels of attendance. The GPC were unanimous in agreeing to support the continuation of the NGYP.

**7.5 Burial Committee** – Mr N Norris, Mr C Newsome & Mr P Bryan represent. Next meeting to be held Tuesday 18<sup>th</sup> July at GWMH

**7.6 Scalby Lane Drainage** – Paperwork was signed and delivered to the Solicitors but nothing heard since. Mr P Bryan to chase up.

**8. OUTDOOR GYM** – Our Insurers state that Adult Gym Equipment be sited >25m away from child's play area and be fenced off, Mrs J Bate reported that Brough play park has gym equipment within same area, it was agreed that either our Insurance Company visit to discuss options or the Clerk contacts Elloughton-cum-Brough Parish Clerk for details about possible alternative Insurers?

**9. Applegarth / Hawthorn Way / NETWORK RAIL / Bishopsoil** – no update from Gordon Grimley ERYC or Network Rail. Mr C Newsome reported that Phil Mudd was going to install the 3m path in August.

**10. Defibs** – First defib has been purchased and is to be installed at GWMH asap (Insurers will be notified to include on policy) Gilberdyke Health Centre agree in principal to siting a second unit.

**11. New burial Land** – Mr P Robinson & Mr C Newsome had identified a piece of land to the west of GDLA, about the right size and a good location, now need to trace ownership.

**12. Media Policy** – was circulated at Chair’s request, due to Chair’s absence it was agreed to discuss at the next meeting.

**13.Planning:**

**17/01775/PLF** The Cottage Old Trough Lane Sandholme – no objections or observations to make as long as there are no overlooking issues.

**17/01875/PLF The Bungalow Blacktoft Grange Road Sandholme** – no observations or objections to make.

**17/01744/PLF Land & buildings south of Beech Farm Old Trough Ln Hive** – no observations or objections.

**17/01735/PLF Construction of a new access road from Bennetland Lane to Clementhorpe Lane and upgrade to Clementhorpe Lane with residents parking and turning areas to facilitate the removal of vehicular traffic over Bellasize and Gilberdyke level crossings** - South side road: Gilberdyke Parish Council supports the concerns of the residents in that it appears that the relevant ERYC departments (Highways, Planning, Public Rights of Way) are not communicating with each other, the Parish Council would like to see a common cohesive position on which to negotiate with Network Rail.

It is imperative that the road be constructed to an adoptable standard (we are led to believe that this has been agreed by Network Rail), it is then essential that this road is subsequently adopted by ERYC. It would be unreasonable for the 8 households to be responsible for the future upkeep of such a long length of road, when the real beneficiary of it’s construction is Network Rail, and not the residents. It is therefore suggested that the ERYC enter into a 106 agreement with Network Rail to ensure the finances are in place for the future upkeep of this road. Gilberdyke Parish Council request that this be a condition of any planning approval.

North side road:

The Parish Council seek assurance that no residents or businesses will be ‘land locked’ at any time during the construction phase, it would be unreasonable to expect residents and businesses to be unable to have vehicular access and egress and to be isolated from emergency services, postal services , waste collections etc.

It is requested that a detailed ‘Travel Plan’ is submitted (after consultation with those affected residents and businesses) by Network Rail to demonstrate what proposals would be put in place and Gilberdke Parish Council request that this be a condition of any planning approval.

It is important that a full survey is conducted of all existing roads to be used by construction traffic, both before and after the works are carried out, any damage to these roads must be made good on completion. Gilberdyke Parish Council suggest that this is attached to any planning approval.

Finally Gilberdyke Parish Council fully supports the construction of the roads, it is just the methodology and future sustainability where the Parish Council has concerns.

#### **14.FINANCE**

Accounts to pay:

Wages T Wilcox	£406.56
C Johnson	£406.56
N Robinson	£308.40
HMRC	£280.40
P Coates (grass cutting)	£460.00
JRB Enterprises (4000 dog bags)	£147.60
Newport Parish Council (funding for joint youth project (11/15-3/17)	£6240.26

**15.DATE OF THE NEXT PARISH COUNCIL MEETING** – Tuesday 8 August 2017 7.30pm  
At The Meeting Room, Gilberdyke War Memorial Hall, Clementhorpe Road, Gilberdyke.

There being no further business the meeting closed at 10:10pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL  
MINUTES OF THE MEETING HELD  
Tuesday 8 August 2017 at 7:30pm  
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

**1.APOLOGIES**

Mr H Dykes  
Mrs J Bate  
Mr J Jessop  
Mr P Buck

**PRESENT**

Mr N Norris - Chair  
Mr P Bryan  
Mr K Cooper  
Mrs D Longhorn  
Mr C Newsome  
Mr J Pinkerton  
Mr P Robinson

4 members of the public

**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES.**

It was resolved that these be signed as a true record.

**3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.** Mr P Robinson - Personal.

**4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES**

Mr P Robinson requested contact details for Puddleducks.

**5. PUBLIC PARTICIPATION –**

A member of the public raised serious concerns about the traffic junction at Tongue Lane with the B1230, frequent speeding drivers, cars undertaking HGVs turning down Tongue Lane and HGVs knocking/damaging road signage – to be discussed at **item 13. Main Road Junctions**

A member of the public asked if there had been any progression with Scalby Lane drainage – to be discussed at **item 7 Reports.**

A member of the public asked if there had been any progression regarding the pumps at Blacktoft – it is understood that the ‘sod breaking’ will take place tomorrow.

A member of the public wanted an update regarding the Olympic Garden eyesore – to be dealt with at **Item 8 Outdoor Gym**

## **6. CORRESPONDENCE**

### **a. For noting**

- Humberside Police: Parish/Town News Release
- Message from Ouse & Humber Drainage Board regarding photo shoot in Blacktoft
- Message regarding re-alignment required to CCTV on Play Area & Youth Shelters
- Email from PCSO regarding recent burglary in Holme Upon Spalding Moor
- ERNLLCA Newsletter
- ERYC letter confirming planning permission granted to 7 Linden Close, Gilberdyke
- ERYC letter confirming planning permission granted to The Cottage Old Trough Lane, Sandholme
- ERYC letter confirming planning permission granted at Talbot Farm, Bennetland Lane, Gilberdyke

### **b. for action**

- Letter confirming Industrial Estate Networking Meeting to take place Friday 23rd September 2017
- Letter from a resident regarding traffic issues through the village
- Letter from a resident regarding incidents of cyclists using paths instead of roads

## **7. REPORTS**

**7.1 GDLA** – User Groups working well together

**7.2 GWMH** – Reported new Trustees & Volunteers, Howdens installing new kitchen next month

**7.3 Jubilee Pond** – Mr C Newsome has liaised with Wildlife Trust regarding re-homing the geese.

**7.4 Youth Project** – Adverts should be out for recruitment of replacement Youth Workers.

**7.5 Burial Committee** – to be discussed within **item 14 The working practices of the Burial Committee**

**7.6 Scalby Lane Drainage** – Title Deeds transfer has taken place, awaiting Land Registration.

**8. Outdoor Gym** – Due to insurance impracticalities of relocating the equipment adjacent to the play area and the cost of the required fencing it was resolved to accept the quotation to clear

the Olympic Garden land within two weeks and to then have the equipment removed and placed in storage until ownership of the equipment could be established.

**9. Applegarth / Hawthorn Way / NETWORK RAIL / Bishopsoil** – Mr C Newsome reported that Phil Mudd will be installing the 3m path this week.

**10. Planning** – 17/012143/PLF Newland Farm – not in our Parish, sent to us in error

**11. Media Policy and Equal Opportunities Policy**

– It was resolved to update the Media Policy to include Social Media with these amendments:

*4.3 Other Councillors can talk to the media (including making comments on Social Media) but must ensure that it is clear that the opinions given were their own and not necessarily those of the Council.*

*7.1 The purpose of a press release is to make the media aware of a potential story, to provide important public information or to explain the Council's position on a particular issue.*

It was resolved that the Equal Opportunities Policy that ERVAS recommend we adopt be circulated to all members and to be discussed at the next meeting.

**12. 11 ¾ Bellasize – grassed area**

It was resolved that the area be cleared/tidied as previous quote following complaints from neighbours to Mr C Newsome and a Business Plan be produced regarding the option of developing the land.

**13. Main Road junctions**

**Clementhorpe Road and Main Road B1230** – it was resolved to write to ERYC Highways requesting double yellow lines at both sides of the road coming into the village from Main Road to deter parking close to the junction.

**Thornton Dam Lane and Main Road B1230** – it was resolved to write to ERYC Highways requesting double yellow lines at both sides of the road coming into the village from Main Road to deter parking close to the junction.

**Tongue Lane & Main Road B1230** – it was resolved to write to ERYC Highways requesting they look at this junction which would require an engineering solution to deter cars from undertaking HGVs as they swing out to turn left and to reduce speed (ie: hatching to one lane width). Gilberdyke Parish Council to request the proposals be sent to us for consideration and we would request funding from the Safer Roads Partnership.



**14. The working practices of the Burial Committee**

Mr N Norris to seek clarification from Newport Parish Council (meeting tomorrow 9/8/17)

**15. FINANCE**

Accounts to pay:

Wages T Wilcox	£406.56
C Johnson	£406.56
N Robinson	£328.40
HMRC	£260.40
P Coates (grass cutting)	£460.00
Symes Bains Broomer Legal fees	£1,178.08
Zurich Insurance Renewal	£1,755.09

**16. Confidential section**

**15. DATE OF THE NEXT PARISH COUNCIL MEETING** – Tuesday 12 September 2017 7.30pm  
At The Meeting Room, Gilberdyke War Memorial Hall, Clementhorpe Road, Gilberdyke.

There being no further business the meeting closed at 10:10pm.

CHAIRMAN