

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 9 January 2018 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

1. APOLOGIES

Mrs J Bate

PRESENT

Mr N Norris – Chair

Mr P Bryan

Mr P Buck

Mr K Cooper

Mr H Dykes

Mr J Jessop

Mrs D Longhorn

Mr C Newsome

Mr J Pinkerton

Mr P Robinson

4 members of the public

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES.

Amendment made to item 7. 'Dave Branton – GDLA User Group' to read 'Dave Branton Gilberdyke Phoenix Football Club', otherwise all agreed.

3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr P Robinson – Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

Mr J Pinkerton showed an outline of suggested website format and requested help with content from a working group.

5. PUBLIC PARTICIPATION

A member of the public reported her concerns about the deteriorating patch of tarmac outside her house, on Main Road Gilberdyke, which is showering her door and windows with loose chippings when traffic speeds past. (The Clerk has emailed Highways about this during their Christmas closure period, will re-report and cc Ward Councillors).

A member of the public complained about the state of the Railway Pub site (The Clerk to email ERYC).

6. CORRESPONDENCE

a. For noting

- Humberside Police: Parish/Town News Release
- Clerk & Councils Direct magazine

b. action

- Letter from resident of Wards Court regarding poor state of the road surface outside her property (see 5. above)
- ERYC consultation on East Riding Local Plan Draft Sustainability Appraisal Scoping Report (invitation to comment)

7. Precept 2017-2018 – It was resolved to set the Precept at £64,100:00 for the financial year 2018-2019. (£1,094.5 Band D billing amount).

It was agreed that Parish Clerk's hourly rate should increase to £10.21/hour wef 1.1.2018 as now undertaking payroll duties. Note that the precept amount remains the same as previous year.

8. Chairman's Awards – A suggestion was made that Newport & Gilberdyke Youth Project be submitted for the Chairman's Award – Community. This was agreed unanimously.

9. Planning - 17/02786/PLF The Oaks Nurseries Main Road Gilberdyke – Planning granted

10. Reports

GDLA –now holding quarterly meetings.

GWMH – 30 attendees at New Year's Eve event, otherwise nothing to report.

Jubilee Pond –awaiting report of proposals for improvement work to banks.

Youth Project – Both new starters now commenced work. Gilberdyke Parish Council thanked outgoing staff for their enthusiasm and commitment from inception of the project.

Burial Committee – nothing to report.

11. Olympic Garden – no further progress regarding disposal of gym equipment – it was agreed that the Clerk seek advice from ERNLLCA.

A discussion took place following Mr C Newsome's proposal to utilise the land as allotments, this was agreed. Mr C Newsome had drafted a Tenancy Agreement with suggested fee of £30/pa for discussion and it was agreed that ERNLLCA be consulted regarding legalities of tenancy and also the Parish Council insurers. It was also agreed that the land now be referred to as Orchard Paddock rather than Olympic Garden.

12. Scalby Lane drainage – informal meeting to take place on Thursday 25th January 2018 at 7pm to discuss a way forward.

13. FINANCE

Accounts to pay:

Wages T Wilcox	£406.36
C Johnson	£406.35
N Robinson	£323.60
HMRC	£276.60

14. DATE OF THE NEXT PARISH COUNCIL MEETING –

Thursday 25th January 2018 at 7pm – Scalby Lane Drainage meeting

Tuesday 13th February 2018 at 7.00pm

in The Meeting Room, Gilberdyke War Memorial Hall, Clementhorpe Road, Gilberdyke.

There being no further business the meeting closed at 8:00pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 13 February 2018 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

1. APOLOGIES Mr C Newsome

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Bryan	Mr P Buck
Mr K Cooper	Mr H Dykes	Mr J Jessop	Mrs D Longhorn
Mr J Pinkerton	Mr P Robinson		
		Cllr L Bayram	9 members of the public

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES.

Amendment made to attendees as Mr H Dykes was present, and an addition to item 7. Note that precept amount remains the same as previous year, otherwise all agreed.

3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK. Mr P Robinson – Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

None

5. PUBLIC PARTICIPATION

A member of the public offered the name of a company that may be able to quote for the works required at Jubilee Pond (Clerk took details)

6. PandN Design – 17/03110/OUT Sandholme Road planning application - refused

Nik Wilson from the above company had requested discussion with Parish Council regarding ERYC planning refusal.

7. Fraser Langford - Network Rail re Crossings works - A PowerPoint presentation

8. CORRESPONDENCE

a. For noting

- Humberside Police: Parish/Town News Release
- ERNLLCA News
- LCPAS information regarding new Data Protection Regime
- SLCC information regarding General Data Protection Regulations (GDPR)

b. action

- Letter from Gilberdyke Phoenix regarding any contribution towards the expansion project.
- Email reporting potholes at the south side of the Railway bridge
- Email reporting erosion of the road between Clementhorpe Lane & Bennetland Lane
- Email reporting the state of the path outside the GWMH and also the surface dressing required where street lamp upgrades have been carried out
- Letter from resident about verges encroaching onto footpath near Main Road/Victoria Drive
- Letter from resident complaining about the state of the verge at Clementhorpe Road bus stop

- Email reporting potholes on the motorway bridge on Sandholme Road and also reporting a blocked dyke near Banchory, Sandholme Road

9. Planning – 17/03889/PLF Land east of Village Farm Old Trough Lane Sandholme – Planning refused
17/03620/PLF Yokefleet Cottage Anserdam Lane Sandholme – Planning refused

10. Reports

GDLA – Budget meeting taken place

Grant application successful for CCTV – installation due by end March

GWMH – Grant application successful for insulation to north wall

Jubilee Pond – Quote received from Sweetings, cost implications mean three written quotes based on a clear written specification of requirement. Alternative quotes to be invited and Mr J Jessop to coordinate.

Youth Project – Mr N Norris explained the reasons for the introduction of Intermediate Group which may mean an increase in funding for NGYP, however PAG applied for to cover this, also NYGP put forward for 2018 Chairman's Award.

Burial Committee – Mr P Robinson explained that the Terms of Reference for the Burial Committee have now been received, these need to be ratified by Gilberdyke Parish Council who need to set the Agreement, Policy and Strategy at the next Parish Council meeting.

11. Olympic Garden / Orchard Paddock – The Parish Council had been approached by the Gateway Business Park about purchasing the adult gym equipment to relocate on their site. ERYC Commuted Sums Officer confirmed that the equipment cannot be sold although it's relocation within the Parish was acceptable. It was resolved that the gym equipment be offered as a free loan for an indefinite period, as long as there is no cost to the Parish Council or East Riding of Yorkshire Council for moving the equipment or installing it at the new location, new custodians also to arrange appropriate insurance cover,

Notices about the Allotments have been displayed in the village and so far one 'expression of interest' has been received. Parish Council insurers, Zurich, have offered some advice regarding Tenancy Agreements, this information has been forwarded to Mr C Newsome.

12. Scalby Lane drainage – The boundary of the land owned by Gilberdyke Parish Council has now been confirmed by the Land Registry. Mr N Norris, Mr P Bryan and Mr P Robinson to discuss a way forward w/c 5th March 2018.

13. FINANCE - Accounts to pay:

T Wilcox (wages)	£ 508.20	One.com (web hosting)	£71.62
C Johnson “	£ 508.20	D Nalton (tree surgery)	£2450.00
N Robinson “	£ 448.03		
HMRC	£ 356.60		

14. DATE OF THE NEXT PARISH COUNCIL MEETING –

Tuesday 13th March 2018, at 7pm at Gilberdyke War Memorial Hall, Clementhorpe Road, Gilberdyke.

There being no further business the meeting closed at 8:20pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 13 March 2018 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room
Clementhorpe Road, Gilberdyke

1. APOLOGIES

Mrs J Bate

Mr J Pinkerton

PRESENT

Mr N Norris – Chair

Mr P Bryan

Mr P Buck

Mr K Cooper

Mr H Dykes

Mr J Jessop

Mrs D Longhorn

Mr C Newsome

Mr P Robinson

Cllr L Bayram

5 members of the public

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES (February 2018).

It was resolved to sign these as a true record.

3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK. Mr P Robinson – Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

None

5. PUBLIC PARTICIPATION

None

6. CORRESPONDENCE

a. For noting

- Humberside Police: Parish/Town News Release
- Email from Cllr L Bayram updating situation re former Railway Hotel land
- NALC summary of Parliamentary Briefing – Data Protection Bill
- ERYC letter confirming PAG award for NGYP intermediate group funding of £2000
- ERYC letter confirming PAG award for NGYP Summer 2018 funding of £2000

b. action

- Letter from resident regarding the land occupied by Scalby Lane drain
- Letter from Gilberdyke Phoenix regarding ring-fenced funds towards their expansion project
- Letter and refund cheque for £720:00 from Symes Bains Broomer Solicitors for proposed lease of area of land at GWMH, now shelved
- Lease documents and refund cheque for £34:00 from Symes Bains Broomer Solicitors relating to registration of 11a Bellasize Park
- Letter regarding incident involving the fence adjacent to Play Area – Clerk to respond

7. PLANNING

None

8. REPORTS

GDLA – Mr K Cooper reported that the CCTV due to be installed by the end of this month. Mr T Clarkson answered questions arising from the letter from Gilberdyke Phoenix Football Club but no decision could be made due to the legitimacy of ‘un-ringfencing’ funds. It was agreed the Clerk should seek clarity from ERNLLCA.

GWMH –Nothing to report

Jubilee Pond –Mr J Jessop has now met with three contractors to discuss the improvements required, only one quote received so far.

A session has been arranged for Wednesday 28th March for youngsters to learn angling.

Youth Project – Due to the successful PAG awards it has been confirmed that 2 Youth Workers and 2 Youth Club members will attend the presentation on Tuesday 20th March.

Burial Committee – The Newport Burial Committee Terms of Reference were agreed, as well as continuing the 50% contribution, £1700:00, again agreed by all members present.

9. Olympic Garden / Orchard Paddock – Mr C Newsome reported that there has been some progress to relocate the adult gym equipment to the Gateway Business Park. The Allotment agreements were being compiled after ERNLLCA offered some appropriate templates as well as some Guidance Notes. So far two residents have expressed an interest in taking on an allotment.

10. Scalby Lane drainage – The Gilberdyke Parish Council now has Riparian Ownership of the land and it was agreed that Wilkin Chapman Solicitors of Beverley be approached regarding the legalities,

13. FINANCE - Accounts to pay:

T Wilcox (wages)	£ 406.56
C Johnson “	£ 406.56
N Robinson “	£ 330.60
HMRC	£ 281.00

14. DATE OF THE NEXT PARISH COUNCIL MEETING –

To be held on Tuesday 10th April 2018, at 7pm at Gilberdyke War Memorial Hall, Gilberdyke. *(It was agreed to continue with the revised start time of 7pm)*

There being no further business the meeting closed at 8:00pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 10 April 2018 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

1. APOLOGIES

Mrs J Bate

PRESENT

Mr N Norris – Chair
Mr H Dykes
Mr J Pinkerton

Mr P Bryan
Mr J Jessop
Mr P Robinson

Mr P Buck
Mrs D Longhorn

Mr K Cooper
Mr C Newsome

Cllrs Aitken & Bayram
8 members of the public

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES (March 2018).

It was resolved to sign these as a true record.

3. ANY DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK. Mr P Robinson – Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

None

5. PUBLIC PARTICIPATION

A member of the public highlighted the blocked dyke along Clementhorpe Lane and asked who owned it and whose responsibility it was to attend to it.

A member of the public also reported the appalling state of Clementhorpe Lane as large Network Rail vehicles and ERYC bin collection lorries have destroyed both the verge and the road leaving massive potholes with large areas of standing water, he was unsure as to the status of this lane – public right of way / bridle path / road so unsure who to report it to.

A member of the public reported that the Fishing Lessons set up during the Easter Holidays were well attended, and hope to repeat them again in the summer.

6. CORRESPONDENCE

a. For noting

- Email from PCSO Simon Palmer confirming no recent Fairway scheme referrals
- ERYC email amendments to Register of Interests & Code of Conduct
- Network Rail Signalling Project update
- ERNLLCA clarification regarding 'ring-fenced funds'
- ERYC consultation on Joint Minerals Local Plan Proposed Submission
- ERYC Town & Parish Council Liaison Meetings timetable

GPC/4.2018/1493

b. action

- FOI Request – recent GPC minutes on website
- FOI Request – expenditure figures for Adult Gym Equipment

- ERYC email regarding re-postcoding of properties on Main Road Scalby following problems emergency services had in locating a residential address – GPC had no objections

7. PLANNING

18/00734/VAR Wades Bungalow Staddlethorpe Road – only concern is of surface water

18/00700/PLF Fen Lodge Main Road Scalby – only concern is of surface water

18/00736/PLF 1 Fairview Close Gilberdyke – only concern is of surface water

18/00596/PLF The Old School House, Gilberdyke – only concern is of surface water

8. REPORTS

GDLA – Mr J Pinkerton reported the CCTV installation was delayed due to the wet weather making ground work difficult, the same conditions have delayed OHDB work to the dyke.

GWMH – Maintenance of the north wall was currently underway.

Jubilee Pond – Mr J Jessop is awaiting two quotes.

Youth Project – PAG award of £1600.00 received from ERYC

Burial Committee – nothing to report

9. Olympic Garden / Orchard Paddock – Mr C Newsome purchased padlocks & keys. He reports the land is currently very wet and asked if Mr P Robinson would offer some drainage advice.

10. Scalby Lane drainage – Parish Councillors Norris, Bryant and Robinson are meeting with a Solicitor from Wilkin Chapman on 20th April 2018.

11. General Data Protection Regulation - ERNLLCA advise Parish Council Clerks to keep GPC data separate from personal data if using personal computers by having an external hard drive. It was agreed that an external hard drive be purchased for a cost of £80-£100.

13. FINANCE - Accounts to pay:

T Wilcox (wages)	£ 406.56	ERNLLCA membership	£ 797.85
C Johnson “	£ 406.56	ERYC 3 x salt bin maintenance	£288.00
N Robinson “	£ 348.47	JRB dog waste bags	£147.60
HMRC	£ 284.80	One.com (replacing lost chq)	£ 71.62

14. DATE OF THE NEXT PARISH COUNCIL MEETING –

To be held in Gilberdyke War Memorial Hall on Tuesday 8th May 2018 following the 7pm Annual Parish Meeting and the Annual Parish Council Meeting.

There being no further business the meeting closed at 7:50pm.

CHAIRMAN