

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 8 January 2019 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mr P Robinson

1. APOLOGIES Mr H Dykes Mrs J Bate

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign December 2018 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr P Robinson – Personal, Mr K Cooper – GDLA, Mr P Bryan & Mr J Jessop – GWMH

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

None

5. PUBLIC PARTICIPATION

None

6. CORRESPONDENCE

a. For noting

- ERNLLCA Newsletter – circulated by email

b. For action

- Letter from Office of Police & Crime Commissioner asking for community safety priorities for 2019/20 with deadline date for submissions of 17th February 2019, it was resolved that Gilberdyke Parish Council express concern about the position of the Speed Camera targeting vehicles crossing from 50mph to 30mph when a request has already been made to ERYC to reduce the speed limit to 40mph and to use engineering solutions to slow traffic at the junctions along the B1230.

7. PARISH COUNCILLOR VACANCIES

It was resolved to co-opt Mr E Morrison on to the Parish Council. The official acceptance forms have been duly completed and witnessed by the Clerk and will be processed accordingly. There is still one Parish Councillor vacancy.

8. University Student IT project request

A request has been received from a local student wanting to use the template of the GPC website as a project, this was approved with Parish Councillors expressing interest in his suggestions/improvements.

9. Chairman's Awards 2019

Parish Councils have been invited to submit nominations under the headings of Heritage / Business / Community / Sport and several nominee suggestions were put forward. The deadline date for submissions is 31st January 2019.

10. Precept Request 2019/2020

It was resolved to set the Precept at £64,100:00 for the financial year 2019-2020 (£1098.2 Band D billing). Note that precept amount remains the same as previous year.

- 11. Planning** 18/03410 4 Victoria Drive Gilberdyke – permission granted
18/03568 24 Applegarth Gilberdyke – permission granted

12. Reports:

GDLA – Mr K Cooper reported that GDLA fence request was cost prohibitive. It was agreed that local farmers be invited to quote to cut the perimeter hedge on an annual basis.

GWMH – Play Area Inspection, Speaker Tube post tops have been delivered and Mr J Jessop agreed to fit. It was resolved to accept the quote from Sutcliffe Play for replacing the zip wire seat. They could not quote for a seat top for the Youth Shelters as the design & size had changed, however it was agreed to purchase a metal plate to be welded insitu instead, providing a more robust and cheaper alternative.

Jubilee Pond – Still awaiting a start date despite requesting mid-January (to enable to job to be completed before the breeding season). The Parish Council also seek assurance that the original quote stands even if prices increase from 1st January.

Orchard Paddock – A rep from Playscapes inspected the equipment and has confirmed that only 2 of the 5 items conform to current regulations, therefore GPC are unable to sell to any organisation for public use due to liability issues. It was resolved that the five items be put up for sale and that the funds be used for public open space improvements within the Parish (as per ERYC email of 16/10/18).

The current tenants have received reminder about renewing their tenancy for 2019 at £25/year and an expression of interest in Allotment Plot4 has been received.

Four metal Dog Waste signs have been passed on from previous Clerk, Mr C Newsome to install around the village.

Youth Project – ~~Next meeting to be held 22nd January 2019 at 7pm.~~ This meeting was cancelled by NPC

Burial Committee – nothing to report

13. Scalby Lane Drain – The completed Legal Agreements received back have now been forwarded on to our Solicitors.

14. Finance - Accounts to pay:

T Wilcox (<i>wages</i>)	£ 406.56	HMRC Tax/NI	£285.00
C Johnson	“ £ 406.56	GWMH (Meeting room hire)	£23.00
N Robinson	“ £ 337.73		

15. Date of the next meeting – Tuesday 12th February 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 7:55pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
 MINUTES OF THE MEETING HELD
 Tuesday 12 February 2019 at 7:00pm
 Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Buckle	Mr H Dykes	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mr P Robinson

Cllrs Bayram and Wilkinson plus 1 member of the public

1. APOLOGIES Mr P Bryan Mrs J Bate

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign January 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr P Robinson – Personal, Mr K Cooper – GDLA, Mr J Jessop – GWMH, Mr E Morrison – Scalby Lane drain

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES - none

5. PUBLIC PARTICIPATION - none

6. CORRESPONDENCE**a. For noting**

- ERNLLCA Newsletter – circulated by email
- Howdenshire Police News release – circulated by email
- National Association of Local Councils – circulated by email
- ERYC Town & Parish Council Review Panel Report – circulated by email
- Committee on Standards in Public Life review into Local Govt. Ethical standards
- Yorkshire Water confirming outcome of site meeting re Sept 2018 pump failure
- Letter from ERYC re Neighbourhood Watch
- Tour de Yorkshire roadshows by ERYC to raise awareness & involvement
- Advert from E-Yard re advanced Driving & Road Safety courses
- ERNLLCA Buckingham Palace Garden Party draw announced

b. For action

- Consultation on the Draft Planning Enforcement Plan – Messrs Norris & Robinson to attend
- R-evolution offer to collect & decorate bicycles for Tour de Yorkshire
- Nomination pack for 2nd May 2019 Elections and briefing dates

7. Review of Public Spaces Protection Orders 2019

It was resolved that Gilberdyke War Memorial Hall playing field (including play area) and the Gilberdyke and District Leisure Association Ings View premises be added to the list of open spaces that are currently covered by the above order, namely Gilberdyke Primary School and Sandholme Road Play Area (submission deadline is 28 February 2019).

8. Bus Shelter

The shelter along B1230 (opp Cross Keys) was unsuccessfully deep cleaned due to degradation of panels, Three quotes were obtained for replacing the perspex/polycarbonate panels rather than new shelter. It was resolved that the cheapest quote, from Queensbury Shelters Ltd of £1797.85 + VAT be accepted.

9. Planning

18/03335/PLF 58 Station Road Gilberdyke – permission granted

18/04171/PLF 8 Sandholme Road Gilberdyke

No objections, but as an observation Gilberdyke Parish Council is aware that the culvert of 'Gilbert's Dyke' runs beneath the driveway of these properties and serves to remove surface water from the village of Sandholme and the M62. Therefore contractors must avoid any damage to this vital culvert, particularly if any heavy loads (bricks etc) are being delivered.

19/00035/PLF The Willows Thornton Dam Lane Gilberdyke

It is accepted that there is flood risk regarding this location and measures would need to be taken to address this, if this includes raising the floor levels of the properties then Parish Council have concerns that the houses as designed would be unduly high and there may be an issue of overlooking neighbouring properties, therefore perhaps the construction of dormer bungalows could be considered instead.

Concern expressed that an extra two properties would mean more vehicles attempting to exit from this property into this area of the village that is already problematic for both pedestrians and drivers.

Clarification is also sought to ensure that the two properties proposed at the rear are within the current development boundary limits of Gilberdyke.

Providing these issues can be addressed the Parish Council supports the application.

19/00137/PLF Evermore Staddlethorpe Road Gilberdyke

No objections or observations.

12. Reports:

GDLA –

A letter was received from Mr J Pinkerton notifying the Parish Council of his resignation as Treasurer and member of the above committee, it was agreed a letter of appreciation of all the positive changes he has made to the management of the GDLA be sent to Mr Pinkerton.

It was reported that the ditch at the side of Holme Bungalow and GDLA is blocked with debris and also the football field drain is below the level of the water and may need non-return valve/flap fitting, it was agreed the Clerk refer these matters to OHDB.

The path/drive down to GDLA is covered with mud and silt, GDLA receiving complaints from users but only have right of access, it was agreed that the landowners be made aware of the complaints.

GDLA: £3 'peppercorn rent' has been received - £1 for each year 2017, 2018 & 2019.

Scouts: £3 'peppercorn rent' also due from Scouts for 2017, 2018 & 2019.

GWMH –

Recent events were well attended.

Car park gully has been repaired.

Jubilee Pond –

Refurbishment work is now underway at the pond.

Orchard Paddock –

New tenancy being considered for Plot4, the existing 3 allotment tenants have renewed for 2019 at £25each and monies banked.

Councillor P Robinson submitted a letter, declared an interest and abstained during this discussion: The exercise equipment has been removed all five items were listed For Sale on Ebay and facebook, the Ebay listing cost £2.50/item with no interest apart from an offer of £35 for one item but was withdrawn due to transport costs. In his letter to the Parish Council Mr P Robinson offered £35 for two items, it was resolved the equipment be advertised for another month and if no further interest was expressed then Mr Robinson's offer be accepted and the remaining items be removed for scrap value.

Youth Project – A Restaurant night is to be held Newport Village Hall @ £5/ticket, any raffle prize donations would be gratefully received.

Burial Committee – nothing to report

13. Scalby Lane Drain – Correspondence has been received from one resident and the contents noted.

14. Finance

It was resolved that the Responsible Financial Officer/Clerk be granted devolved authority to prepare payments and produce monthly schedule of accounts.

February- schedule of accounts:*Payments*

February wages x3 & HMRC	1809.37
One.com (website renewal)	81.40
SutcliffePlayLtd (renewals)	349.89
ERNNLCA (Clerk/RFO training)	60.00

Receipts

GDLA / Scouts (rent 2017/18/19)	6:00
Allotments 1,2&3 (Rent 2019)	75.00
Allotment 4 (rent & key deposit)	30.00

15. Date of the next meeting – Tuesday 12th March 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 7:40pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 12 March 2019 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mrs J Bate

1 member of the public

1. APOLOGIES Mr P Robinson Mr H Dykes

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 12 February 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop – GWMH, Mr E Morrison – Scalby Lane drain

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES -

5. PUBLIC PARTICIPATION –

Mr K Woollass expressed an interest in becoming a Parish Councillor and it was agreed he be co-opted onto the Parish Council, the Acceptance of Office & Declaration of Interest Forms were issued for signing.

6. CORRESPONDENCE

a. For noting

- ERNLLCA Newsletter – circulated by email
- Howdenshire Police News release – circulated by email
- Email from Yorkshire Water further update re pump failure Sept 2018
- Response from Orion Homes regarding email re Old Railway PH site - circulated by email

7. Planning

18/01351/PLF Yokefleet Cottage Anserdam Lane Sandholme – permission granted

18/04171/PLF 8 Sandholme Road Gilberdyke – permission granted

18/03190/PLF Land & bldgs north & east of Laxton Grange, Main Road – permission granted

19/00568/PLF Alder Cottage Tongue Lane Gilberdyke

No objection to the removal of the Agricultural Clause.

19/00125/PLF Land south east of 2 Poplar Cottage Main Road Gilberdyke

Concerns were raised about increased number of long vehicles from this site exiting directly onto the dual carriageway.

8. Reports:

GDLA – The Parish Council acknowledge that recent improvements in the financial administration of the GDLA have made it a viable concern. A suggestion had been made to the Parish Council regarding changes to the organisational structure but the Parish Council wish to keep the same level of involvement and to maintain the status quo.

GWMH – An email had been received from GWMH offering surplus plants following a grant for stocking the GWMH garden & planters, it was agreed that any surplus would be welcome for Jubilee Pond.

Jubilee Pond – The Chair thanked Mr P Buckle for his supervision during the refurbishment of the pond, the work has now been completed, some small tasks are to be carried out by Mr P Buckle, Mr J Jessop & Mr C Newsome relating to ramps, hedges and planting. It was resolved that an amount of £150.00 be granted to purchase screening shrubs to be planted along the back boundary fence, and £40.00 for the refurbishment of the lifebuoys. Some regular anglers have volunteered to clean up debris from the water and surrounding area. It was agreed that the young people from NGYP be invited to ‘open’ the pond.

Orchard Paddock – New tenant signed up for Plot4. The Surplus Gym equipment was advertised and a buyer has offered £35 for one piece of equipment, Mr P Robinson has offered £35 each for three other pieces of equipment, it was agreed that the remaining item be scrapped.

Youth Project – The Restaurant night held at Newport Village Hall raised £417 and a Bag Park at Morrisons raised £320, it was agreed that a letter be sent to NGYP congratulating them on the success of the Restaurant Night.

Burial Committee – It was no longer appropriate for Gilberdyke Parish Council to be named on the ERYC lease for Newport Cemetery therefore it was resolved that a letter be sent to ERYC requesting removal of the Parish Council from the lease.

9. Scalby Lane Drain – The Solicitor confirmed that the Legal Agreements were with The Land Registry.

10. Environmental – dog bags, bins & benches

It was resolved that small bins be placed at either end of Orchard Paddock path.

ERYC be asked to remove the moss from the path at each side of Orchard Paddock.

It was agreed to offer the surplus dog bag dispensers for sale to other Parish Councils.

It was agreed that quotes be obtained for a bench & picnic table at Jubilee Pond.

Following the poisoning of the tree along the path at Bellasize Park, it was resolved that the tree be felled (quote of £250:00) and to purchase a replacement tree (Hornbeam) up to £180:00.

Report to ERYC - Tree roots pushing up the path and drive at 15 Greenacre Park.

11. Finance – Living Wage Increase /accounts to pay

The National Living wage increases to £8.21/hour, it was resolved that any employees paid below that hourly rate be paid at £8.21 from 1st April 2019.

March schedule of accounts: payments

March wages x3 & HMRC	1,874.23
SutcliffePlayLtd (renewals)	109.37
Kitchen Civils Ltd (pond refurb)	27,600.00

12. Date of the next meeting – Tuesday 9th April 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 8:40pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 9 April 2019 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mrs J Bate
Mr P Robinson	Mr K Woollass		

1 member of the public
Cllrs Bayram & Wilkinson

1. APOLOGIES**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES**

It was resolved to sign 12 March 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr P Bryan & Mr J Jessop – GWMH, Mr E Morrison – Scalby Lane drain,
Mr P Robinson- Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES –

- Responses from Yorkshire Water & ERYC Planning re Orion Home/Old Railway PH site

5. PUBLIC PARTICIPATION**6. CORRESPONDENCE****a. For noting**

- ERNLLCA Newsletter – circulated by email
- Howdenshire Police News release – circulated by email
- ERYC notification that Planning Application 18/03355/OUT (Land south of Rockall) was to be considered at Western Area Planning Committee on 9th April 2019

b. For action

- A Kilpin Parish Councillor emailed regarding speeding in the villages – Clerk to respond
- Letter from Mr H Dykes resigning as a Parish Councillor – Clerk to acknowledge

7. Planning 19/00757/PLF 18 Hawthorn Way Gilberdyke – no observations or objections**8. Reports:**

GDLA – Mr K Cooper reported that GDLA now has a full committee, and that a grant of £142,000:00 for the pavilion extension has been approved.

GWMH – Mr J Jessop reported that a grant has been secured for refurbishment of the front toilets and that the committee were now looking into extending the existing Hall.

Jubilee Pond – The pond refurbishment has created positive comments from the community. Post caps were kicked off but have been replaced & glued. A quote for hedging options has been received but must ensure that any planting is not toxic to fish/ducks/geese/children. It was also suggested that a request be made to ERYC Highways about the possibility of installing a street light to the rear of the area. An open Fishing Day has been arranged for the young people of the village.

Orchard Paddock – Four items of obsolete Gym Equipment have been sold and the fifth item has been scrapped as previously agreed. Mr C Newsome requested a shed be purchased for joint use by allotment holders as the Tenancy Agreement did not permit sheds, it was suggested that the required size/cost should be determined before considering either revisiting the Tenancy Agreement to permit sheds or exploring the possibility of local sponsorship for a shed.

Youth Project – Mr N Norris updated the current situation relating to NGYP, and also reported that NGYP is a top nominee for ERYC Chairman’s Award on 14th May 2019.

Burial Committee – no meeting held

9. Scalby Lane Drain

It was noted that a resident has sheds erected on land registered to Gilberdyke Parish Council, which is now leased to a resident who took up the Legal Agreement. It was resolved that Mr P Robinson & Mr N Norris meet with the resident who erected the sheds to discuss their removal.

10. Environmental

A quote of £240.00 was received from P Coates for grass cutting and it was resolved to accept this quote. The benefit of siting of litter bins on the posts in exchange for the redundant dog bag dispensers was raised, however the dispensers were mainly located near bins so ‘pick up dog waste’ notices should be fixed to them instead. Three quotes had been obtained for post mounted bins so it was agreed that Parish Councillors identify areas where new bins would be beneficial and submit to the Clerk for future discussion.

11. Register of GPC Assets - The External Auditor reported that a Parish Council Fixed Asset Register should be held and updated, the Clerk had not inherited such a Register and asked for assistance in compiling one. All Parish Councillors to suggest Assets to the Clerk to enable the required information to be held in accordance with the Auditor’s advice.

12. Finance – accounts to pay

April schedule of accounts: payments

March wages x3 & HMRC	£1450:12
ERNLLCA membership	£ 823:71
ICO – Data Protection fee	£ 40:00
P Coates – grass cutting	£ 230:00
E Morrison - Lifebuoy refurb	£ 26:92

13. Date of the next meeting – Tuesday 14th May 2019 at 7pm following the Annual Parish Meeting and the Annual Parish Council meeting in **The Meeting Room GWMH.**

There being no further business the meeting closed at 8:40pm.

CHAIRMAN

GILBERDYKE ANNUAL PARISH MEETING
TUESDAY 14 MAY 2019 at 7.00pm
The Meeting Room Gilberdyke War Memorial Hall Gilberdyke

1. Election of Chair for the duration of the Annual Parish Meeting

Chair of Gilberdyke Parish Council present so Mr N Norris in the Chair.

2. Apologies for the Annual Parish Meeting – Mrs J Bate

Present

Mr N Norris – Chair	Mr P Bryan	Mr P Robinson
Mr C Newsome	Mr K Cooper	Mr P Buckle
Mr E Morrison	Mr J Jessop	Mr K Woollass
Cllr V Aitken		

3. Confirmation of previous ANNUAL PARISH MEETING minutes (May 2018)

These were signed as a true record.

4. Matters outstanding from previous ANNUAL PARISH MEETING minutes

None.

5. Any reports from local groups or parochial organisations

None

6. Open Forum

None

There being no further business the meeting closed at 7.03pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
 TUESDAY 14 MAY 2019 at 7.04PM
 The Meeting Room Gilberdyke War Memorial Hall Gilberdyke

1. ELECTION OF CHAIR FOR THE COMING YEAR 2019-20 Mr N Norris was re-elected as Chair.
2. ACCEPTANCE OF OFFICE OF CHAIR – Mr N Norris duly signed the official Acceptance of Office form. The Parish Council election held on 2nd May 2019 was non-contested and the Councillors Acceptance of Office forms were signed and witnessed and will be copied and forwarded to ERYC by the Clerk.
3. DECLARATIONS OF INTERESTS – having completed the Declaration of Interest forms these were collected for copying and will be forwarded to ERYC by the Clerk.
4. It was noted that there is one Parish Councillor vacancy
5. APOLOGIES – Mrs J Bate

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr K Cooper
Mr J Jessop	Mr E Morrison	Mr C Newsome	Mr P Robinson
Mr K Woollass			

1 member of the public plus Cllr V Aitken

6. ELECTION OF VICE CHAIR
Mr P Bryan was re-elected as Vice Chair for the coming year 2019-2020.
7. CONFIRMATION OF PREVIOUS ANNUAL PARISH COUNCIL MEETING MINUTES (May 2018) – it was resolved to sign these as a true record.
8. ELECTION OF COMMITTEE MEMBERS
Newport Parish Council Burial Committee – Mr N Norris, Mr P Bryan & Mr P Robinson
Newport & Gilberdyke Youth Project – Mr N Norris, Mr P Bryan & Mr P Robinson
9. ELECTION OF MEMBERS WITH RESPONSIBILITY
 - Parish Paths – Mr E Morrison, Mr P Bryan, Mr C Newsome
 - Jubilee Pond – Mr P Buckle, Mr J Jessop, Mr E Morrison
 - GDLA – Mr K Cooper, Mrs J Bate, Mr K Woollass
 - Memorial Hall – Mr J Jessop, Mr P Bryan
 - Recreation and play – Mr N Norris, Mr C Newsome
 - Finances – Mr N Norris, Mr P Bryan
 - Employees/safety – Mr P Bryan, Mr P Robinson
 - Working party/Emergency planning – Mr P Bryan, Mr P Buckle, Mr J Jessop, Mr E Morrison
 -

All agreed

10. FINANCIAL - Mr N Norris, Mr P Bryan & STANDING ORDERS – Mr P Robinson

11. The Election of 2 Councillors represent Gilberdyke Parish Council of the ERNLLCA East Riding (West) District Committee meetings: Mr J Jessop & Mr E Morrison

12. AUDITOR FOR THE NEXT FINANCIAL YEAR
Internal Audit by Rackhams and External Audit by PKF Littlejohn

13. PLANNING – all members of the Parish Council will be summoned to attend a planning meeting if necessary with a quorum of 4.

14. TRUSTEES OF THE POOR WIDOWS CHARITY – Mrs J Bate & Mr J Jessop.

There being no further business the meeting closed at 7.30pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
 MINUTES OF THE MEETING HELD
 Tuesday 14 May 2019 at 7:30pm
 Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mr P Robinson
Mr K Woollass			

1 member of the public
 Cllr Aitken

1. APOLOGIES - Mrs J Bate**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES**

It was resolved to sign 9 April 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr P Bryan & Mr J Jessop – GWMH, Mr E Morrison – Scalby Lane drain,
 Mr P Robinson- Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES –

- Responses from Yorkshire Water & ERYC Planning re Orion Home/Old Railway PH site

5. PUBLIC PARTICIPATION

A member of the public asked what could be done about the state of the road to the Railway Station and who is responsible for it. It was explained that the concrete posts were the demarcation between ERYC and Network Rail, Clerk to refer to ERYC Highways & cc Cllr Aitken to follow up.

6. CORRESPONDENCE**for noting**

- ERYC notification of Clementhorpe Lane Crossing Closure – 23rd June 2019 24hours
- Yorkshire Advanced Riders and Drivers
- ERYC Public Space Protection Orders – rejection of applications
- ERYC notification of Sixpenny Wood Windfarm Tree Planting Fund
- ERNLLCA Newsletter – circ by email
- Howdenshire Policing Team Newsletter – circ by email
- ERYC Town & Parish Council Planning Liaison meetings
- ERYC Highways confirmation of crossing point upgrade for the Health Centre
- ERNLLCA detail on Chairmanship Development event
- ERNLLCA details on Councillor training sessions

7. Planning

19/01243/PLF Holme Bungalow Main Road Gilberdyke – no observations or objections

18/03355/OUT Land South of Rockall Main Road Gilberdyke – planning granted

19/00125/PLF Land South East of 2 Poplar Cottages Main Road Gilberdyke – planning granted

19/00757/PLF 18 Hawthorn Way Gilberdyke – planning granted

8. Reports:

GDLA – Mr K Cooper asked if 2 concrete bins could be provided at GDLA – it was agreed that the Clerk approach ERYC to request they provide 2 x bins and arrange for them to be included in the collection route. Mr K Cooper also asked if the boundary hedge could be reduced to 5 feet, it was suggested that Bishop Burton College may be able to use the site for hedge laying training, it was agreed that the Clerk approach ERYC for comments.

GWMH – Mr J Jessop reported issues with the CCTV camera - a transformer needed replacing – it was agreed that the work be carried out.

Jubilee Pond – Mr P Buckle reported that one of the new pond side panels has dropped and Kitchen Civils Ltd have agreed to either reinsert it or to insert another panel. It was also suggested that a request be made to Orion Homes (currently developing the old Railway Pub site) to request an electrical connection for a pond pump from their supply box – it was agreed the Clerk write to Orion Homes.

Orchard Paddock – Mr C Newsome reported that a shed would cost around £300. He will approach the Garden Centre see if they would fund a shed in return for the advertising / publicity. It was agreed that the Tenancy Agreement would need revisiting if a shed was sourced.

Youth Project – Mr N Norris reported that NGYP staff were attending the ERYC Chairman's Award evening tonight. The new Newport Parish Council Clerk will take over the administration of NGYP in due course.

Burial Committee – Mr P Robinson reported that path repairs are currently being carried out.

9. Scalby Lane Drain

Two Deed of Easements have now been taken up by residents are with the Land Registry. It was resolved to request that a thorough inspection of the underground drainage pipe be carried out by Lower Ouse & Humber Drainage Board to ascertain the current condition of the pipework and to identify if any maintenance work is required, an amount has been set aside in the Precept for this in recent years.

10. Register of GPC Assets - The Fixed Asset register is almost complete and will be circulated to all Parish Councillors for comments, and will be presented to the next meeting for approval.

11. Condition of roads and footpaths – Parish Councillors who are aware, or are made aware, of any issues with roads & footpaths to ascertain the exact location, a description of the problem and to provide photographs if possible so that the Clerk can report to ERYC through the new Reporting Portal.

12. Speeding vehicles – speeding vans have been noted to/from the Business Park at the start & the end of the working day, Mr K Woollass to request a meeting with Managers at the Business Park to discuss.

13. Finance – accounts to payApril schedule of accounts for payment

April wages x3 & HMRC	£1666:56	D Nalton Bellasize Tree work	£ 360:00
Queensbury Shelters- refurb	£2157.42	P Coates – grass cutting	£ 480:00
ERYC salt bin maint.	£ 295:20		

13. Date of the next meeting – Tuesday 11th June 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 8:59pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 11 June 2019 at 7:30pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mr P Robinson
			Mr K Woollass

Cllrs Aitken & Bayram

1. APOLOGIES - Mr P Bryan

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 14 May 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop - GWMH, Mr E Morrison – Scalby Lane drain, Mr P Robinson- Personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

- ERYC replied to enquiry about avenue of trees at approach to the village, unlikely to be approved due to presence of underground services and on-going maintenance costs.
- Yorkshire Water update on surface water sewer works following pump failure Sept 2018

5. PUBLIC PARTICIPATION - none

6. CORRESPONDENCE

for noting:

- Howdenshire Policing Team Newsletter – circ by email
- ERYC invitation to attend launch of 54th Wildlife Photographer of the Year Exhibition

For action:

- Email from residents living beyond the Clementhorpe Lane crossings – complaining about the state of the green lane following Network Rail works and lack of access for emergency vehicles, Councillor Aitken agreed to follow up with ERYC/Network Rail re long term solution, it was suggested PC enquire about solving the immediate solution for the short term – ie cost of pothole filling aggregate.

7. Planning

19/01243/PLF Holme Bungalow Main Road Gilberdyke – planning granted

19/00568/VAR Alder Cottage Tongue Lane Gilberdyke – agricultural clause removed

19/00035/PLF The Willows Thornton Dam Lane Gilberdyke – referred to Western Area Planning Committee

19/01607/CLP Rose Farm Hive Lane Hive – application for Certificate of Lawfulness

19/01538/STPLF Land North of Sandholme Business Park Landing Lane Gilberdyke

The Parish Council support this application to develop a 'Holiday Lodge Park' and consider it to be an asset for the village, increasing tourism and employment locally, as well as providing somewhere to stay for those visiting family and friends in the village.

8. Reports:

GDLA – Bishop Burton College has been approached about hedge laying training but no response as yet. Mr K Cooper reported that a grant has been received for a lawn mower and maintenance equipment. Containers brought in as preparation for the building work. CCTV is now connectable via mobile phones.

GWMH – Mr J Jessop reported all recent events have been sold out so now looking to extend the Hall and will be seeking outline planning permission. No Gala Day this year but a Beach Party instead. Bonfire Night fire is unlikely due to insurance limitations, fireworks only. Continuing issues with the faulty CCTV system and previous supplier - it was agreed to request a quote from an alternative company.

Jubilee Pond – Mr P Buckle pointed out the new panel that dropped hasn't been replaced yet - Clerk to chase. The site for the new bench needs identifying so the base can be laid. Mr J Jessop reported a pump for the pond has been donated by RM Motors, Newport - Clerk to send Thank You letter. No response has been received yet from Orion Homes regarding an electrical connection from their supply box. Mr P Buckle asked if Keep Nets could be banned from the site, this was discussed and resolved, it was also agreed that replacement signage should be purchased to display the current rules. The trees are trailing in the pond and need trimming – Clerk to contact D Nalton for costing.

Orchard Paddock – nothing to report

Youth Project – Clerk to send letter of thanks for village litter pick to NGYP & Scouts and to The Brownies for their 'lemonade bottle dog poo bag dispensers'.

Burial Committee – Mr P Robinson reported that path repairs have been completed.

9. Scalby Lane Drain

Three 'Deed of Easements' have now been taken up and are being processed. LOHDB are to arrange an inspection of that stretch of drainage pipe under the land to survey it's condition. Clerk to seek clarification regarding the boundary for 'opposite rear neighbours'. An email had been received about an existing building on the drain land – the PC resolved not to deviate from the original agreement, Clerk to reply.

10. Training Courses for Parish Councillors – the payment of fees were approved for:

Mr P Bryan to attend Chairmanship at £90+VAT

Mr E Morrison to attend Being a Good Councillor – 2 of 3 sessions at £37.50 + VAT each

11. Approval of Internal Audit carried out by Rackhams – minute ref: GPC/6.2019/1535

The Annual Return (AGAR) was signed and will be forwarded to PKF Littlejohn the External Auditors.

12. Register of GPC Assets - A Fixed Asset Register as at 1.1.2019, has been compiled by the Clerk, this was circulated and approved. Due to there being no previous Fixed Asset Register this record only includes items that are in current use - surplus items in storage aren't included and will be either utilised and added, or disposed of in due course.

13. Finance – accounts to payJune schedule of accounts for payment

June wages x3 & HMRC	£1484:69	Rackhams Accountants (audit)	£ 528:00
P Coates – grass cutting x2	£ 480:00		

13. Date of the next meeting – Tuesday 9th July 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 9:02pm.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 9 July 2019 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr P Bryan – Chair	Mrs J Bate	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr E Morrison	Mr C Newsome	Mr K Woollass

5 members of the public plus Cllrs Aitken & Bayram

1. APOLOGIES - Mr N Norris Mr P Robinson

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 11 June 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop & Mr P Bryan - GWMH, Mr E Morrison – Scalby Lane drain,

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES

- Clerk reported Thank You letters had been sent to NGYP & Scouts, and to The Brownies with 1800 donated nappy bags to refill their home made dog bag dispensers (cost £2:10).

5. PUBLIC PARTICIPATION –

A member of the Public introduced herself as the Secretary of GWMH Committee and raised the ongoing issue of litter on the field.

Three members of the public wanted to know what is to be done about state of the green lane beyond the Clementhorpe Lane level crossings, this was covered in item 10.

6. CORRESPONDENCE

- Howdenshire Policing Team June update
- Letter regarding the Gilberdyke 10 mile road race to be held on Sunday 25th August 2019
- Email from a resident about broken glass and litter around the Play Area from the Youth Shelters
- Email from a resident about the situation regarding the recent fire in the Willow Green garages
the Willow Green garage issue is currently being dealt with by East Riding of Yorkshire Council

7. Planning

19/00035/PLF The Willows Thornton Dam Lane – planning granted with conditions

19/01824/PLF 47 Laburnum Walk – single storey extension to side and rear – no observations or objections

19/01847/PLF Maple Dene Main Road – single storey extension to rear – no observations or objections

19/01913/PLF 7 The Paddock – single storey extension to side and rear – no observations or objections

19/02081/PLF Northdene Main Road – single storey extension – no observations or objections

8. Reports:

GDLA – Work on the new extension is to start in August.

GWMH – The Parish Council CCTV unit is in urgent need of repair or replacement; a quote was received for Option1: a new Power Pack at £123+VAT and removal of the CCTV unit for evaluation at £48+VAT.

Option2: the cost to replace the DVR, Monitor and both PTZ cameras would be £1249:50+VAT.

It was resolved to accept Option 1 and that the evaluation findings/costings be circulated for Parish Councillors to 'vote' on without needing to wait until next meeting thus enabling the CCTV system to be up and running without further delay.

Youth Shelters: It was agreed to obtain a quote for supply and fit 'checker plate' over the seat portion that has been damaged by the youths, and to obtain a quote for re-siting a litter bin close to the shelters. It was also suggested that a large bin be sited alongside the bus shelter to replace the damaged one that was removed – Clerk to obtain prices.

Jubilee Pond – A meeting with Orion Homes resulted in a tacit agreement for them to provide an electrical power supply at the pond to enable a pump to be used to circulate the water during the summer, and for future CCTV considerations.

A quote was received from D Nalton of £400-£600 (depending on time taken) to prune back the Willows, remove a dead limb from a Hawthorn and other minor pruning – it was resolved to accept this quote. Mr C Newsome will get a quote for new signage at Jubilee Pond, wording to be decided.

Orchard Paddock – The tenant of Plot1 has handed the plot over to the tenant of Plot4.

Youth Project – no report available

Burial Committee – no report available

9. Scalby Lane Drain - nothing to report

10. Network Rail – Applegarth land: Email from Network Rail asking to use the land as station access during works on the Railway Bridge, Clerk to establish if this is just access for the rail users and the residents and not for plant and equipment carrying out the repair work, and that a complete reinstatement of the Applegarth area be carried out on completion.

Bennetland Crossing: A potentially dangerous situation has been highlighted concerning the new gate arrangement over the railway, photos and a diagram illustrated why a gate should be sited at the rail side when crossing from Clementhorpe Lane, it was resolved that the Clerk write to Network Rail about this.

Clementhorpe Lane/green lane footpath: A quote was received for pothole filling but two further quotes are required to comply with Standing Orders. Mr P Robinson had previously suggested that the Parish Council approach ERYC & Network Rail to contribute £1000 each as compensation to repair damage that was caused by ERYC bin wagons and Network Rail vehicles using the lane whilst the crossings were closed, it was resolved that a letter requesting the above be sent to both organisations. It was also agreed to obtain a quote for a sign at each end of the green lane to advise: 'no vehicular access'.

11. B1230 Cycle path: Mr C Newsome asked if a cycle route could be created from Gilberdyke to Howden, it was suggested that funding may be available from the Windfarm Fund, it was also agreed that ERYC be asked to reinstate the footpath along that stretch to its original width – Clerk to contact ERYC

12. Finance – accounts to pay

July schedule of accounts for payment

July wages x3 & HMRC	£1476.81	ERNLLCA training course (PBryan)	£108.00
P Coates – grass cutting	£480.00		

14. Date of the next meeting –

Tuesday 13th August 2019 at 7pm in The Meeting Room GWMH.

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 13 August 2019 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Bryan	Mr P Buckle
Mr J Jessop	Mr K Cooper	Mr E Morrison	Mr C Newsome
Mr P Robinson	Mr K Woolass		

4 members of the public plus Cllr Bayram

1. APOLOGIES - none

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 9 July 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop & Mr P Bryan - GWMH,
Mr E Morrison – Scalby Lane drain, Mr P Robinson - personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES - none

5. PUBLIC PARTICIPATION - none

6. CORRESPONDENCE

- Howdenshire Policing Team July update – prev circ to GPC
- ERYC update on ERYC & Hull CC Joint Mineral Local Plan – prev circ to GPC
- Email from ERNLLCA regarding participation in survey – prev circ to GPC
- Neighbourhood watch Update
- ERYC letter re Community Emergency Plan – prev circ to GPCllrs resp for Emergency Plan
- ERNLLCA letter re Good Councillor Guides (Clerk to order 10 copies)
- Letter of resignation received from Clerk/Responsible Financial Officer

7. Planning

19/02096/PLF 86 Bellasize Park – single storey extension to rear – no observations or objections

19/02363/PLF 8 Bellasize Park – single storey extension to rear – no objections or observations

19/02214/PLF Six Acres Broad Lane – single storey extension to rear – no observations or objections

19/02387/VAR Land West of Craighouse – plans unreadable – request clearer plan & tech spec of proposal

8. Reports:

GDLA – Work on the new extension is on target. Perimeter hedge still as issue – will pursue local contractors for quotes.

GWMH – Refurbishment of front entrance and toilets almost complete. A quote of £40 was received for installing a refurbished bin adjacent to the youth shelters, it was resolved to accept this quote.

The Parish Council CCTV was faulty, the unit has now been replaced and is back up and running.

Jubilee Pond – Trees have been trimmed back as per quote. A complaint had been received from a local resident regarding the weeds being pulled from the pond. A couple of the shuttering panels have dropped (settlement) and the site for the donated bench has been identified – Clerk to refer to Kitchen Civils.

It was agreed that the Clerk print out a notice to be distributed to houses neighbouring the pond letting them know what works were being carried out, content for the notice to be emailed to the Clerk. Those Councillors responsible for the Pond will report back re signage. A note containing complaints and comments was handed in by a member of the public (the Bailiff).

Orchard Paddock – nothing to report

Youth Project – no report available – Clerk to contact Newport PC for update

Burial Committee – no report available – Clerk to contact Newport PC for update

9. Scalby Lane Drain – A letter has been received from Williamsons Solicitors regarding an application for adverse possession of a portion of Parish Council land – the letter has been replied to.

10. Network Rail – Applegarth land: Update: A meeting between Network Rail & businesses at the Industrial estate & GPCs was held, the railway bridge is to be replaced with preliminary work in February 2020 and the bridge replacement schedules for April. ERYC traffic management is to be routed via Greenoak.

Clementhorpe Lane/green lane footpath: A site meeting has taken place between Councillor Aitken, ERYC, Network Rail & residents regarding reinstatement of the green lane, discussions are ongoing.

11. Jubilee Pond – sign & bench location – this was covered under projects

12. CCTV Policy approval – deferred until next meeting

13. Insurance renewal – it was resolved to renew the Zurich Insurance cover.

14. Finance – accounts to pay

August schedule of accounts for payment

August wages x3 & HMRC	£1881.90
D Nalton – tree pruning	£400.00
Exell Tech CCTV	£205.20
P Coates – grass cutting	£480.00
Zurich Insurance renewal	£1916.75

15. Date of the next meeting – Tuesday 10th September 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 8:05pm

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 10 September 2019 at 7:00pm
Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Bryan	Mr P Buckle
Mr J Jessop	Mr K Cooper	Mr C Newsome	Mr P Robinson

6 members of the public

1. APOLOGIES - Mr E Morrison Mr K Woollass

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 13 August 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop & Mr P Bryan - GWMH, Mr P Robinson - personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES - none

5. PUBLIC PARTICIPATION – Members of the public from Clementhorpe Lane asked what progress had been made with the possible reinstatement of the green lane footpath into a useable condition, they reported that Network Rail vehicles and ERYC bin men have driven down recently and coupled with recent heavy rain the footpath is an unusable mess – no Ward Councillors were present to give an update.

Miss D Mansell expressed an interest in becoming a Parish Councillor.

6. CORRESPONDENCE

For noting

- Howdenshire Policing Team July update – prev circ to GPC
- ERNLLCA letter re Good Councillor Guides (Clerk requested 10 copies) out of stock at present
- ERNLLCA August Newsletter – prev circ to GPC
- ERNLLCA forwarded NALC review – Member Councils can contribute – prev circ to GPC
- ERYC Joint Local Access Forum notice of next meeting – prev circ to GPC
- NALC Chief Executive Bulletin – prev circ to GPC
- ERYC looking for feedback re Fire & Rescue Service risks to communities – prev circ to GPC
- Neighbourhood Policing Team – August update – prev circ to GPC
- Humberside Police & Crime Commissioner – Summer E-Bulletin – prev circ to GPC
- East Riding Local Plan Review fact checking exercise – circ to GPC
- ERYC notice of road closure for Highway repairs Thornton Dam Lane to Willow Green

For action

- Network Rail meeting at Gateway Business Park Friday 13th September 10am at Victory Leisure

7. Planning

19/02770/PLF Yokefleet Cottage Anserdam Lane Sandholme – no observations or objections

19/02785/PLF Wood View Anserdam Lane Sandholme – no observations or objections

19/02464/PLF Johnson & Jeff Ltd Broad Lane Gilberdyke – no observations or objections

19/01824/PLF 47 Laburnum Walk Gilberdyke – planning granted

8. Reports:

GDLA – New pavilion has the roof on and will soon be handed over for internal works. The hedge is still an issue and GDLA have received a quote for removing the hedge altogether even though Lease says to replace with stock proof fence, however the Scouts wish to retain their boundary hedge so the Lease needs to be looked at. It was agreed that the Hedge be put on the Agenda for next meeting and invite the Scouts and Football Clubs to attend and discuss together.

GWMH – Refurbishment of front toilets completed. A metal gate is being installed at the north side of the hall adjacent to Puddleducks as tyre marks are found on the field, thereby barring vehicular access at night.

Jubilee Pond – The pond level is dropping, either due to the summer season or related to the building work at the development site next door? The Environment Agency have been asked to advise regarding the weed infestation and a pond clean-up is to be carried out, it was agreed that a 8cubic meter skip be ordered for the weed and debris removal and that Kitchen Civils be asked to attend site visit regarding an issue with the shuttering. It was also agreed that Mr P Coates be asked to quote for the hedge cutting along the back of the pond. It has now been ascertained that The Bailiff was ‘appointed’ by Gilberdyke Parish Council many years ago (prior to any current Parish Councillors) therefore the Parish Council need to update their responsibility to this volunteer role and look into possible Liability Insurance implications and to be clear on the role / responsibilities and accountability – it was agreed to seek advice / information from the Environment Agency & ERNLLCA.

Orchard Paddock – nothing to report

Youth Project – NGYP Meeting held 3/9/2019, Ms Catherine Train attended as new Clerk to Newport Parish Council and Mr N Norris was re-elected as Chair, it is planned to hold meetings each term.

Burial Committee – no report available – Clerk to contact Newport PC for update

9. Scalby Lane Drain – nothing to report.

10. Network Rail – Applegarth land: Update: A further meeting between Network Rail & businesses at the Industrial estate & GPCs is to be held Friday 13th September at 10am at the Victory Leisure premises.

Clementhorpe Lane/green lane footpath: It was resolved that the Parish Council formally ask the 3 Ward Councillors to put pressure on both ERYC & Network Rail for a commitment towards the reinstatement of the green lane.

11. CCTV Policy – it was resolved to adopt the CCTV policy – minuted as GPC/9.2019/1545

12. Parish Council Clerk vacancy – the advert / application form / job description / person specification and contract of Employment were all approved and it was agreed that the vacancy be advertised in The Goole Times, ERNLLCA, ERYC, GPC website and notice boards up to the closing date of 3/10/2019.

13. Finance – accounts to paySeptember schedule of accounts for payment

August wages x3 & HMRC	£1485.91	ERNLLCA Training course	£45:00
Exell Tech CCTV	£595.88	P Coates – grass cutting	£480.00
PKF Littlejohn LLP	£360:00	ASK Maintenance	£40:00

14. Date of the next meeting – Tuesday 8th October 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 8:20 pm

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD
Tuesday 8 October 2019 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mr P Bryan	Mr P Buckle	Mr J Jessop	Mr K Cooper
Mr C Newsome	Mr P Robinson	Mr E Morrison	Mr K Woollass	

Cllrs Aitken & Bayram and 4 members of the public

1. APOLOGIES - Mrs J Bate

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 10 September 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop & Mr P Bryan - GWMH, Mr P Robinson - personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES –

Miss D Mansell was co-opted on and Acceptance of Office & Declaration of Interest forms signed.

5. PUBLIC PARTICIPATION –

Two members of the public from Clementhorpe Lane requested a progress update on the lane reinstatement, Cllr Aitken confirmed ERYC were liaising with Network Rail towards a solution.

6. CORRESPONDENCE

For noting

- Howdenshire Policing Team September update – prev circ to GPC
- Humberside Fire & Rescue – candle safety reminder
- ERNLLCA conference – Village Hotel Friday 15th November 2019 – prev circ to GPC
- ERYC notice from Definitive Map Officer re Clementhorpe Lane (via JJessop)
- BT propose to remove the pay phone box at Thornton Dam Lane

7. GDLA Hedge

The lease states the boundary should be a stockproof fence, the Clerk is to ascertain the legal definition of a stockproof fence. The Scouts wrote to say they would prefer the hedge to remain, after a good trim.

8. Planning

19/01847/PLF Maple Dene Main Road Gilberdyke – permission granted

19/01913/PLF 7 The Paddock Gilberdyke – permission granted

19/02214/PLF Six Acre Staddlethorpe Broad Lane – permission granted

19/02081/PLF Northdene Main Road Gilberdyke – permission granted

19/02363/PLF 8 Bellasize Park Gilberdyke – permission granted

19/01539/PLF Land North of Humber Caravans Landing Lane – permission granted

19/03148/PLF 7 Sandholme Road Gilberdyke – No observations or objections

19/03138/PLF Sandholme House Landing Lane Gilberdyke – No observations or objections

19/03017/VAR Wades Bungalows Staddlethorpe – No observation or objections

19/02387/VAR Land to west of Craig House (Orion Homes site) Station Road

The Parish Council have concerns about the displacement of surface water adjacent to this development as Flaxmill Walk roadway was flooded following recent heavy rain due to the increased height of the site (photograph submitted), request will be made to ERYC to clean the road gullies along Flaxmill Walk (behind No 20 to the next one 200 yards away).

19/02988/PLF Cherry Garth Sandholme Road – change of use to respite/childcare accommodation

This application received unanimous and absolute support from the Parish Council, and request that if the Planning Officer's opinion differs then we request that this is heard before the Planning Committee and that our Ward Councillors are given the opportunity to support it.

9. Reports:

GDLA – Mr K Cooper reported the wire fence at the bungalow on Main Road had created a dam thus blocking the dyke where the sports field drainpipe feeds into it, causing standing water on the field. Mr K Cooper agreed to visit the bungalow to explain the issue to ensure the run to the dyke is clear.

The Pavilion work is ahead of schedule and now looking to deal with the car park surface.

GWMH – It was resolved that Mr J Jessop attend the ERYC Play area inspection training session.

Jubilee Pond – Thanks to all Parish Council and village helpers who worked on a Saturday to clear up the pond and surrounding area, the slipped panels & site for the bench have been relayed to Kitchen Civils for further action. Mr P Bryan thanked Cllr Bayram for following up on concerns about the dropping water level of the pond adjacent to the site. The recent rain has seen the level rise again and the water quality has improved. Mr J Jessop met with Orion Homes to discuss the feasibility of having an electrical connection behind the pond. A quote of £60+VAT was accepted for dog waste signs and it was agreed that 2 new pond signs be ordered if the quote, when received, was £100 or below. A quote from P Coates for cutting the hedge behind the pond was accepted.

Orchard Paddock – nothing to report

Youth Project – nothing to report

Burial Committee – The Parish Council were made aware of an issue regarding Newport Cemetery, it was resolved that the Clerk contact Newport Parish Council requesting that an Extraordinary General Meeting be held.

10. Gilberdyke Parish Council Clerk vacancy update – Twelve completed application forms have been received, four applicants have been shortlisted and interviews are to take place 24th and 29th October 2019

11. Finance – accounts to pay

October schedule of accounts for payment

Sept wages x3 & HMRC	£1503.98	ERYC Play Area Inspection course	£65:00
ERNLLCA Training course	£45:00	ERNLLCA Good Councillor Guide Bks	£40:70
P Coates – grass cutting	£480.00	GBP Skips & Waste Ltd	£216:00
Chronicle Publications Ltd	£393:12	ERYC advert on website	£60:00

12. Date of the next meeting – Tuesday 12th November 2019 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 8:45 pm

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD

Tuesday 12 November 2019 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr K Cooper	Mr C Newsome	Mr P Robinson	Ms D Mansell	Mr E Morrison
Mr K Woollass				

2 members of the public

1. APOLOGIES - none**2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES**

It was resolved to sign 8 October 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr K Cooper – GDLA, Mr J Jessop & Mr P Bryan - GWMH, Mr P Robinson – personal & planning

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES – none**5. PUBLIC PARTICIPATION** –

Two members of the public from Clementhorpe Lane requested an update on the green lane issue, it was explained that this matter is now in the hands of ERYC and Network Rail.

6. CORRESPONDENCE - For noting

- Howdenshire Policing Team October update – prev circ to GPC
- ERYC letter promoting Dementia friendly communities – prev circ to GPC
- HWRCC letter regarding interactive workshop engagement – prev circ to GPC
- Letter regarding Joint Local Access Forum – prev circ to GPC
- Neighbourhood Watch October 2019 – prev circ to GPC

7. NETWORK RAIL UPDATES:**i) Bridge replacement:**

The next meeting at Gateway Business Park is to be held Thursday 5th December at 10am in the SWM International premises. Mr P Bryan & Mr C Newsome have attended previous meetings and have voiced concerns regarding the alternative traffic route via inadequate rural lanes with tight corners.

ii) Green lane reinstatement:

East Riding of Yorkshire Council and Network Rail are now jointly dealing with this matter.

8. PLANNING

19/02387/VAR Land west of Craig House 56 Station Road Gilberdyke – permission granted

19/02785/PLF Wood View Main Road Gilberdyke – permission granted

19/02988/PLF Cherry Garth Sandholme Road Gilberdyke – permission granted

19/02464/PLF Johnston & Jeff Broad Lane Gilberdyke – No observations or objections

19/02669/PLF Land south east of 2 Poplar Cottages Main Road Gilberdyke – No observation or objections

19/03422/PLF Land south of Rockall Main Road Gilberdyke – No objections, as long as the relevant authorities can give assurances that the surface water from this site is handled appropriately.

9. Reports:

GDLA – Symes Bains Broomer have been contacted seeking clarification on the legal definition of a stockproof fence, but no response has been received as yet. A letter was received today from Mr D Branton on behalf of GDLA, requesting that consideration be given to removing the hedge around the perimeter of Ings View Sports Field (approx. 560meters) and to be dealt with as a 2/3 year project.

GWMH – It was resolved that the annual Play Area Inspection be arranged, cost in the region of £200. It was reported that the Annual Bonfire & Firework Display made a loss of £240 due to the weather. It was also announced that Puddleducks playgroup will close due to falling numbers.

Jubilee Pond – The new pond signs have been delivered along with the dog waste signs for elsewhere in the village. No response has been forthcoming from Kitchen Civils regarding the slipped panels or the installation of the bench, although it was accepted that it is too wet to work on the pond during the winter months, it was resolved that a letter be sent to Kitchen Civils requesting that some remedial work be carried out in the spring. ERYC were contacted about the flooded access road but were unable to locate a drain, it was resolved that Yorkshire Water be contacted to ascertain if a drain does run there. Orion Homes have asked to fix a sign to the boundary fence advertising their development and in return they will donate some picnic tables/chairs for around the pond, it was resolved that a letter be sent to Orion Homes granting permission. It was agreed that a price be obtained from an electric supplier to install a supply box within the pond site.

Orchard Paddock – nothing to report

Youth Project – ERYC notice of PAG Grant application - Newport Parish Council to apply for NGYP.

Burial Committee – nothing to report

10. Gilberdyke Parish Council Clerk – The interview panel have a preferred candidate out of the four shortlisted applicants, two positive references have now been received and the Parish Council's recommendation that Mr Andrew Crabbe be appointed was approved, the two Clerks will now schedule a period of handover. It was resolved that the existing Clerk be paid an additional 6 hours for covering the two interview sessions.

11. Precept Planning meeting – This is to be held Tuesday 3rd December in the Meeting Room at 7pm.

11. Finance – accounts to payNovember schedule of accounts for payment

Oct wages x3 & HMRC	£1846:00	GWMH room hire	£23:00
Signs Express	£144:00	P Coates – grass cutting	£480.00

12. Date of the next meeting – Tuesday 10th December 2019 at 7pm in The Meeting Room GWMH. There being no further business the meeting closed at 8:20 pm

CHAIRMAN

GILBERDYKE PARISH COUNCIL
MINUTES OF THE MEETING HELD

Tuesday 10 December 2019 at 7:00pm

Gilberdyke War Memorial Hall Meeting Room, Clementhorpe Road, Gilberdyke

PRESENT

Mr N Norris – Chair	Mrs J Bate	Mr P Bryan	Mr P Buckle	Mr J Jessop
Mr C Newsome	Mr P Robinson	Ms D Mansell	Mr E Morrison	Mr K Woollass

Cllr L Bayram & 2 members of the public

The new Parish Council Clerk, Mr Andrew Crabbe attended and was introduced.

1. APOLOGIES - Mr K Cooper

2. CONFIRMATION OF PREVIOUS PARISH COUNCIL MEETING MINUTES

It was resolved to sign 12 November 2019 minutes as a true record.

3. DECLARATIONS OF INTERESTS OR LETTERS REQUESTING DISPENSATION TO BE AGREED BY THE CLERK.

Mr J Jessop & Mr P Bryan - GWMH, Mr P Robinson – personal

4. ANY OUTSTANDING ITEMS FROM PREVIOUS PARISH COUNCIL MEETING MINUTES –

5. PUBLIC PARTICIPATION –

Two Clementhorpe Lane residents requested an update on the lane repair - see Agenda item 8

6. CORRESPONDENCE

For noting

- Neighbourhood Watch Training session – Tuesday 10th December – prev circ
- ERNLLCA Newsletter – December 2019 – prev circ
- ERYC letter re Agenda papers for Joint Local Access Forum 11 December 2019 – prev circ
- Neighbourhood Policing Team – monthly updates – prev circ
- ERYC – update on Joint Local Minerals Plan – prev circ
- ERNLLCA – L03-19 – Section 137 Limit 2020/21 on website
- Letter from Andrew McLachlan (OHDB) reply to Parish Council invitation

For action

- Flood Risk Management Team – request for flooding instances during recent wet weather
- Gilberdyke & District Bowling Club – funding assistance request (discussed at 10.GDLA)

7. PLANNING

19/02464/PLF Johnston & Jeff Broad Lane Gilberdyke – permission granted

19/03138/PLF Sandholme House Landing Lane Gilberdyke – permission granted

19/03148/PLF 7 Sandholme Road Gilberdyke – permission granted

19/03901/PLF Poplar House Farm Old Trough Lane Sandholme - Installation of 6 biomass boilers (retrospective planning application) – no observations or objections

8. NETWORK RAIL

- i) **Bridge replacement:** Traffic Management routes still being finalised and pedestrian access also to be managed. A public consultation event will be held at GWMH – date to be arranged.

- ii) **Green lane reinstatement:** The quote has been forwarded to ERYC so they & Network Rail can consider contributing towards the repair. Reports of bin wagons using the green lane needs photo evidence to back up reporting to ERYC.

9. Ings View Sports Ground – boundary hedge / fence – to be discussed at January’s meeting

10. Reports:

GDLA – Pavilion development on track and car park improvements completed. A letter from Gilberdyke & District Bowling Club was received. A funding application towards the cost of a specialised lawnmower has been approved for a grant, but left a shortfall of £200 so financial assistance was requested, following discussion it was resolved to grant the Bowling Club the £200:00 required.

GWMH – The annual Play Area Inspection is due – date to be confirmed. It was resolved that the repair to the perimeter fence be carried out as soon as possible and the quote for £280 was accepted. Mr J Jessop reported that the damaged Youth Shelter seat needs to be replaced and it was resolved to accept a quote of up to £100, and also to get a quote for rubber matting around the area.

Jubilee Pond – Assurance was received from Kitchen Civils Ltd that remedial work required and the siting of the donated bench would be carried out in the spring. ERYC planning contacted re site plans for Flaxmill Walk to ascertain existence of a drain under the rear access road, they responded with detail on how to access historic plans and the fees charged. The Clerk has been unable to contact EDF energy yet regarding a quote for an electricity supply.

Orchard Paddock – nothing to report

Youth Project – invoice received for joint funding contribution now due for payment, it was agreed that the Clerk request a list of 2020 dates for regular meetings from the Clerk to Newport Parish Council.

Burial Committee – invoice received for joint funding contribution now due for payment, it was agreed the Clerk request a list of 2020 dates for regular meetings from the Clerk to the Joint Burial Committee. It was noted how much the Burial Ground has filled up and it was agreed that the Parish Council should look at what other suitable sites / plots may be available.

11. Royal Mail vehicles – The Good Companions sent in a letter of complaint on behalf of the elderly residents of the parish, relating to the Royal Mail vans parking along Clementhorpe Road blocking access to the Bus Stop making it difficult for passengers to get on and off the bus away from the pavement, the parking issue also affects customers of the Butcher’s Shop, the Post Office and Takeaway. It was resolved that a letter be sent to the GWMH asking if they could discuss a car parking arrangement with Royal Mail.

12. Precept Planning meeting – It was resolved the Precept Demand for 2020/21 is £66,350:00

11. Finance – accounts to pay

December schedule of accounts for payment

Nov wages x3 & HMRC	£1528:84	Newport Parish Council NGYP	£3879:70
J Meadows fencing repair	£280:00	Newport PC Joint Burial C’ttee	£1899.00

12. Date of the next meeting – Tuesday 14th January 2020 at 7pm in The Meeting Room GWMH.

There being no further business the meeting closed at 20.20 pm

CHAIRMAN